



MITS

MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE

(Deemed to be University under section 3 of UGC Act, 1956)

Angallu, NH-42, Madanapalle -517325, Annamayya Dist., Andhra Pradesh, India.

Phone : 08571 - 280255, 280706, Fax : 08571 - 280433. www.mits.ac.in



ACADEMIC REGULATIONS - 2025

(R25)

M.Tech. Regular Degree Programme from the Academic Year 2025-26

1. Admission Procedure

Admission to the M. Tech Program shall be done through an entrance examination conducted by the University. Students will be admitted based on their merit in addition to satisfying specific admission criteria of the programme. The minimum qualifications essential for admission to various programmes of the University will be stipulated and indicated in the admissions brochure from time to time.

2. Programme related terms:

2.1 Credit: A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (Lecture/Tutorial) or two hours of practical work/field work per week.

Credit definition:

1 Hr. Lecture (L) per week 1 credit

1 Hr. Tutorial (T) per week 1 credit

1 Hr. Practical (P) per week 0.5 credit

2.2 Academic Year: Two consecutive (one odd + one even) semesters constitute one academic year.

2.3 Choice Based Credit System (CBCS): The CBCS provides choice for students to select from the prescribed courses.

3. Program pattern

- 3.1 The entire program of study is for two academic years. Both the two academic years shall be on semester pattern. The program is studied for a total of 80 credits.
- 3.2 Each semester shall be for a minimum of 90 instruction days including examinations.
- 3.3 A candidate admitted to a program should complete it within a period equal to twice the prescribed duration of the program from date of admission.
- 3.4 A student eligible to appear for the end semester examination in a course, but absent or has failed in the end examination may appear for that course at the next supplementary examination when offered.
- 3.5 When a student is detained due to lack of credits/shortage of attendance he may be re-admitted when the semester is offered after fulfilment of academic regulations. In such case, he/she shall be in the academic regulations into which he/she is readmitted
- 3.6 A faculty advisor/mentor shall be assigned to each specialization to advise students on the programme, its Course Structure and Curriculum, Choice of Courses, based on his competence, progress, pre-requisites and interest.

4. Attendance

- 4.1 A student shall be eligible to appear for the End Semester Examinations if he/she acquires
 - i) a minimum of 50% attendance in each course and ii) 75% of attendance in aggregate of all the courses.
- 4.2 Condonation of shortage of attendance in aggregate up to 10% (65% and above and below 75%) in each semester may be granted by the Vice Chancellor/CoE for reasons such as met with accident/ severe illness leading to hospital admission subject to submission of discharge summary/ death in family.
- 4.3 Shortage of Attendance below 65% in aggregate shall in NO case be condoned.

- 4.4 Students whose shortage of attendance is not condoned in any semester are not eligible to take their end examination of that class and their registration shall stand cancelled.
- 4.5 A student will not be promoted to the next semester unless he/she satisfies the attendance requirements of the present semester, as applicable. They may seek readmission for that semester when offered next.
- 4.6 A stipulated fee shall be payable towards condonation of shortage of attendance to the Institution.

5. Evaluation

The performance of the candidate in each semester shall be evaluated course wise, with a maximum of 100 marks for Theory and 100 marks for practical's, on the basis of Internal Evaluation and End Semester Examination. For the theory/practical courses 40 marks are allotted for Continuous Internal Evaluation and 60 marks for End Semester Examination.

5.1.1 Continuous Internal Evaluation (CIE) – Theory

The CIE for theory courses of 40 marks has the following distribution.

- a) 25 marks for Mid-term tests.
 - b) 10 marks for Assignments.
 - c) 5 Marks for Quiz/Seminar/Project based learning (PBL)
- 5.1.1.1 For all theory courses including audit/mandatory courses there shall be two mid-term tests in each semester. The first mid-term test covers Units I & II syllabus and second mid-term test covers Unit III, IV & V syllabus. Each mid-term test shall be conducted for 50 marks for a duration of 2 hours. There shall be in total 6 questions of 10 marks each. Out of the six questions any five shall to be answered. Final Mid-term marks shall be arrived by taking the average of the two mid test marks. Further the final mid-term test mark is multiplied with (1/2) or 0.5 for scaling it down to 25 marks.
- 5.1.1.2 In case any student is unable to appear for both mid-term tests for genuine reasons (met with accident, severe illness leading to hospital admission subject to submission of discharge summary, death in family), the Vice Chancellor at his discretion on the recommendation of Dean/Head of the department and concerned course handling faculty may permit to re-conduct the mid-term tests.
- 5.1.1.3 Another 10 marks will be based on submission of two assignments (5marks each).
- 5.1.1.4 The first assignment is to be submitted before I Mid-Term Examination and the second assignment is to be submitted before II Mid-Term Examination.
- 5.1.1.5 Five marks allotted for Quiz/PBL/Seminar shall be assessed based on the course.

5.1.2 Practical

- 5.1.2.1 The internal evaluation for practical courses shall be 40 marks for day-to-day work based on conduction of experiment/prerequisite work/ record/ Viva/ Case Study.
- 5.1.2.2 For laboratory courses as part of Continuous Internal Evaluation of 40 marks, it will be based on day-to-day work, covering exercise performed, record of exercise and viva conduction the weightage for each work shall be as follows:
- a. Exercise undertaken in the class -15 Marks
 - b. Record of Exercise -15 Marks
 - c. Viva / Case Study/ etc., -10 Marks
 - d.

5.2 End Semester Examination (ESE) - Theory

- 5.2.1 End semester examination of theory courses shall have the following pattern:
- 5.2.2 The end semester examination shall be conducted for a maximum of 100 marks for a duration of 3 hours.
- 5.2.3 There shall be 5 compulsory questions. Each of these questions from 1 to 5 shall cover one unit of the syllabus.
- 5.2.4 In each of the questions from 1 to 5, there shall be either-or type questions of 20 marks each with a minimum of two questions having sub division within the question itself.
- 5.2.5 Generally, two sets of the question paper are set by external experts for the end semester examination. Out of the two papers one is randomly selected by the CoE for printing and distribution to the examination halls.
- 5.2.6 Double evaluation system shall be followed for evaluating the theory course answer scripts.
- 5.2.7 While one evaluator shall be from within the University the other shall be from outside the University.
- 5.2.8 In case of unavailability of either of the evaluator, the answer book shall be double evaluated where both evaluators shall be from within or outside of the University.
- 5.2.9 If the obtained difference between the marks of the two evaluators is less than or equal to 15% of the maximum marks, the final mark shall be arrived by taking the average of the two marks.
- 5.2.10 In case, the obtained difference of the marks awarded by the two examiners exceeds 15% the Controller of Examinations shall appoint the third evaluator for evaluating the answer script. Of the three marks available thereafter, the average of the closet mark to the third evaluator mark and third evaluator mark shall be taken as final mark.
- 5.2.11 If the mark of internal evaluator and external evaluator are at equal difference with the third evaluator mark, then the highest two shall be considered for average.
- 5.2.12 After the average mark is computed, the final end semester examination mark is multiplied with (3/5) or 0.6 for scaling it down to 60 marks.
- 5.2.13 Any fractional value arriving after calculating the average mark shall be rounded up to the next higher integer value.

5.3 End Semester Examination (ESE) – Practical

- 5.3.1 The ESE shall be conducted for 100 marks for a duration of 3 hours.
- 5.3.2 The examination is conducted and evaluated by the laboratory teacher concerned and one senior faculty of the same department nominated by the Controller of Examinations.
- 5.3.3 The final end semester examination mark obtained out of 100 marks is multiplied with **(3/5)** or **0.6** for scaling it down to 60 marks.
- 5.3.4 Evaluation structure of practical courses as follows:

Procedure	- 25 Marks
Execution	- 60 Marks
Viva	- 15 Marks

6. Evaluation of Capstone Project (Phase I and II)

6.1 Capstone Project Phase I (10 Credits)

6.1.1 Every candidate is required to submit thesis after taking up a topic approved by the Dean/Head of Department.

6.1.2 The project work submitted to the department shall be evaluated for 200 marks, out of which 80 marks are for internal evaluation and 120 marks for external viva-voce examination. The final marks shall be scaled down to 100 marks for awarding of Letter Grade.

S.No	Mode of Evaluation	Period of Submission/ Presentation	Marks	
			Int. Guide	External
1	Review-1: Presentation & Report submission on status of Project work.	During 4 th week	20	--
2	Review-2 - Presentation & Report submission on status of Project work.	During 8 th week	20	--
3	Review-3 - Presentation & Report submission on complete Project work.	During 12 th week	20	--
4	Submission Project Thesis	During 15 th week	20	--
5	Final Presentation - Viva Voce	As per Academic Calendar Schedule	--	120
Total			200	

6.1.3 An Internal Departmental Committee (I.D.C) consisting of Dean/HOD, Supervisor and one internal senior expert shall monitor the progress of the project work.

6.1.4 The candidate can submit Project thesis with the approval of I.D.C. as per the schedule in the Academic Calendar.

6.1.5 The student must submit status report at least in 2 different phases during the project work period. These reports must be approved by the I.D.C before submission of the Project thesis.

6.1.6 Three copies of the Thesis certified in the prescribed format shall be submitted to the department.

6.1.7 The department shall submit a panel of three experts for a maximum of 5 students at a time. However, the thesis / dissertation will be adjudicated by one external examiner nominated by the Vice Chancellor/CoE.

6.1.8 The viva-voce examination shall be conducted by a board consisting of the Supervisor, Dean/Head of the Department and the external examiner. The board shall jointly evaluate the candidates work and record the appropriate marks.

6.1.9 If a student obtains either Grade F (Fail) or Grade Ab (Absent) in the Project work the candidate will retake the viva-voce examination after three months. If he fails to get a satisfactory report at the second viva-voce examination, he will not be eligible for the award of the degree unless the candidate is permitted to revise and resubmit the thesis.

6.2 Capstone Project Phase II (16 Credits)

6.2.1 Capstone Project Phase II can be continuation of work carried out in Capstone Project I.

6.2.2 The viva-voce shall be conducted by a committee consisting of HOD, Project Supervisor and an External Examiner nominated by the Vice Chancellor/CoE at the end of the Semester.

S.No	Mode of Evaluation	Period of Submission/ Presentation	Marks	
			Int. Guide	External
1	Review-1: Presentation & Report submission on status of Project work.	During 6 th week	30	--
2	Review-2 - Presentation & Report submission on complete Project work.	During 12 th week	30	--
3	Submission Project Thesis	During 15 th week	20	--
4	Final Presentation - Viva Voce	As per Academic Calendar Schedule	--	120
Total			200	

6.2.3 The total marks obtained by the students shall be scaled down to 100 marks and the Award of Letter grade as per academic regulations shall be followed. Further, the letter grade obtained by the student shall be included for the CGPA computation.

6.2.4 In case a student fails in viva voce he /she shall reappear as and when B.Tech. IV Year II Semester supplementary examinations are conducted.

6.2.5 The project work submitted to the department shall be evaluated for 200 marks, out of which 80 marks are for internal evaluation and 120 marks for external viva-voce examination. The final marks shall be scaled down to 100 marks for awarding of Letter Grade.

6.2.6 An Internal Departmental Committee (I.D.C) consisting of HOD, Supervisor and one internal senior expert shall monitor the progress of the project work.

6.2.7 The candidate can submit Project thesis with the approval of I.D.C. as per the schedule in the Academic Calendar.

6.2.8 Three copies of the Thesis / Dissertation certified in the prescribed form by the supervisor & HoD shall be presented to the HoD.

6.2.9 The department shall submit a panel of three experts for a maximum of 5 students at a time. However, the thesis / dissertation will be adjudicated by one external examiner nominated by the Vice Chancellor/CoE.

6.2.10 The viva-voce examination shall be conducted by a board consisting of the Supervisor, Head of the Department and the external examiner. The board shall jointly evaluate the candidates work and record the appropriate marks.

6.2.11 If a student obtains either Grade F (Fail) or Grade Ab (Absent) in the Project work the candidate will retake the viva-voce examination after three months. If he fails to get a satisfactory report at the second viva-voce examination, he will not be eligible for the award of the degree unless the candidate is permitted to revise and resubmit the thesis.

7. Mandatory Courses

A Mandatory course is an educational term for the completion of a course of study for which a nominal assessment of the performance of the student is made without awarding grades

- 7.1 Mandatory Courses shall bear no credits.
- 7.2 The details of mandatory courses shall be reflected in Grade card.
- 7.3 Attendance for mandatory courses is compulsory and shall be considered while calculating the aggregate attendance.
- 7.4 There shall be only internal assessment/evaluation for mandatory courses. The student shall be declared passed when he/she secures 50% marks or above in the internal evaluation.
- 7.5 If any student does not attain the required pass percentage, the student needs to reappear for the mid-term tests, as and when the college conducts them in subsequent semesters.

8. Skill Enhancement Courses

- 8.1 There shall a skill enhancement courses as mentioned in the curriculum structure.
- 8.2 For all skill enhancement courses in One theory lecture and two practical hours (1-0-2-2) type the assessment shall be as follows;
- 8.3 Internal assessment shall be for 40 marks with the following distribution;
 - a) 40 marks: There shall be two Mid-Term Tests of 40 marks each. Mid-Term Test-I shall be conducted for Units I & II. Mid-Term Test-II shall be conducted for Units III, IV & V. The duration of the test shall be 2 hours. Question paper shall be set for three questions of 20 marks each. Out of these three questions, a student needs to answer any two. The final Mid-Term Test mark shall be arrived by taking average of the two mid-term test marks.
 - b) 10 marks: Two assignments evaluated for 5 marks each.
 - c) 10 marks: Record & Observation.
- 8.4 The End Semester Examination shall be purely in practical mode. The weightage is for 100 marks and it shall be jointly conducted and evaluated by two internal examiners who are appointed by the Controller of Examinations. End Semester Examination Question paper shall comprise of 3 questions of either-or choice. Q.No.1 & 3 shall be for 35 marks and Q.No. 2 shall be for 30 marks. The distribution of the questions across the syllabus is as follows;
 - i) Question-1 shall have one question each from Unit I & II respectively. (35 marks)
 - ii) Question-2 shall have both questions from Unit-III. (30 marks)
 - iii) Question-3 shall have one question each from Unit IV & V respectively. (35 marks)
- 8.5 The student shall be given an option to choose either the skill courses being offered by the University or to choose a certificate course being offered by industries, professional bodies and any other accredited bodies. If a student chooses to take a Certificate Course offered by external agencies, the credits shall be awarded to the student only upon producing the course completion certificate along with percentage/grades from the agency. Minimum course duration if offered by external agencies shall be either 6 weeks or 30 Hrs.
- 8.6 Student registration for the certificate courses offered by external agencies shall be approved by the Dean/Head of the Department. It is mandatory for the student to share necessary information with the institution. The institution shall also ensure that the student has to complete the course and produce the course completion certificate as per the

academic schedule given for the regular courses in that semester.

- 8.7 If a student prefers to take a certificate course offered by external agency, the department shall mark attendance of the student for the remaining courses in that semester excluding the skill course in all the calculations of mandatory attendance requirements upon producing a valid certificate.

9. Summer Internships:

A summer internship either onsite or virtual with a minimum duration of six weeks, during the summer break after completion of I Year is mandatory. It shall be completed in collaboration with local industries, Govt. Organizations, software MNCs or any industries in the areas of concerned specialization of the program.

Evaluation of the summer internships shall be through the departmental committee. A student will be required to submit a summer internship report to the concerned department and appear for an oral presentation before the departmental committee comprising of Head of the Department, supervisor of the internship and a senior faculty member of the department. A certificate from industry shall be included in the report. The report and the oral presentation shall carry 40% and 60% weightages, respectively. It shall be evaluated for 100 marks. There shall be no internal marks for Summer Internship. A student shall secure minimum 40% of marks for successful completion. In case, if a student fails, he/she shall reappear as and when semester supplementary examinations are conducted by the Institution.

10. Massive Open Online Courses (MOOCs)

The University in line with the developments in Learning Management Systems (LMS) intends to encourage the students to do online courses in MOOCs. The main intension to introduce MOOCs is to obtain enough exposure through online tutorials, self-learning at one's own pace, attempt quizzes, discuss with professors from various universities and finally to obtain certificate of completion of the course from the MOOCs providers.

Regulations for MOOCs:

- 10.1 Institution intends to encourage the students to pursue MOOC's as per the provisions given in the curriculum structure.
- 10.2 The respective departments shall give a list of standard MOOCs providers including SWAYAM whose credentials are endorsed by the Dean/HoD.
- 10.3 In general, MOOCs providers provide the result in percentage. The following grade table shall be used, while allotting letter grade for the MOOCs. If MOOCs provider declares a student as passed, the institution shall consider the same.

Letter Grade	Grade points	Absolute marks
O(Outstanding)	10	90 - 100
A+(Excellent)	9	80 -89
A(Very Good)	8	70 - 79
B+ (Good)	7	65 - 69

B(Above Average)	6.5	60 - 64
C(Average)	6	55 - 59
P(Pass)	5.5	40 - 54
F(Fail)	0	< 40
A (Absent)	0	

- 10.4 In case of any deviation in the above clause, the committee appointed by the Vice Chancellor shall take a decision for converting MOOC results in to the relevant grade points.
- 10.5 The Credits for MOOC(s) shall be transferred same as given for the respective discipline or open electives.
- 10.6 Each department shall appoint Coordinators/Mentors and allot the students to them who shall be responsible to guide students in selecting online courses and provide guidance for the registration, progress and completion of the same.
- 10.7 In case a student fails to complete the MOOCs he/she shall re-register for the same with any of the providers from the list provided by the department. Still if a student fails to clear the course/s, the Institution shall evaluate for the said course/s for 60 marks (scaled up to 100 marks), as per the MOOCs syllabi during the final year.
- 10.8 In case a provider fails to offer a MOOC in any semester, then in all such cases the University shall conduct the end semester examinations for the same as per the University end semester examination pattern. The syllabi for the supplementary examinations shall be same as that of MOOCs. There shall be no internal assessment however the marks obtained out of 60 shall be scaled up to 100 marks and the respective letter grade shall be allotted.
- 10.9 The details of MOOC(s) shall be displayed in Grade card of a student, provided he/she submits the proof of completion of it or them to the department concerned through the Coordinator/Mentor, before the end semester examination of the particular semester.

11. Award of Degree

A student will be declared eligible for the award of the M.Tech. Degree if he/she fulfils the following academic regulations:

- 11.1 Pursue a programme of study for not less than two academic years and in not more than four academic years.
- 11.2 Register for 80 credits and secure all 80 credits.
- 11.3 Students, who fail to fulfil all the academic requirements for the award of the degree within four academic years from the year of their admission, shall forfeit their seat in M.Tech. Programme and their admission stands cancelled.
- 11.4 A student should clear all the mandatory Non-credit courses (Mandatory Courses)

12. Grading System

12.1 Letter Grades

Based on the student's performance during a given Semester, the students are awarded a final letter grade at the end of the Semester in each course. The letter grades and the corresponding grade points are as follows:

Letter Grade	Grade points	Absolute marks
O (Outstanding)	10	90 - 100
A+ (Excellent)	9	80 - 89
A (Very Good)	8	70 - 79
B+ (Good)	7	65 - 69
B (Above Average)	6.5	60 - 64
C (Average)	6	55 - 59
P (Pass)	5.5	50 - 54
F (Fail)	0	< 50
Ab (Absent)	0	

A student is considered to have completed a course successfully and earned the credits if he/she secures a letter grade other than F / Ab in that course. A letter grade F / Ab in any course implies that the candidate is yet to clear that course. A course successfully completed cannot be repeated.

A Semester Grade Point Average (SGPA) will be computed for each semester. The SGPA shall be calculated as follows:

$$SGPA = \frac{\sum_{i=1}^m c_i g_i}{\sum_{i=1}^m c_i}$$

Where 'n' is the number of courses registered for the semester, 'ci' is the number of Credits allotted to a particular course, and 'gi' is the grade points carried by the letter corresponding to the grade awarded to the student for the course. SGPA will be rounded off to the second place of decimal and recorded as such. The SGPA would indicate the performance of the student in the semester to which it refers.

Starting from the second semester at the end of each semester S, a Cumulative Grade Point Average (CGPA) will be computed for every student as follows:

$$CGPA = \frac{\sum_{i=1}^m c_i g_i}{\sum_{i=1}^m c_i}$$

Where 'm' is the total number of courses the student has registered from the first semester onwards up to and including the semester S, 'ci' is the number of Credits allotted to a particular

course 'si' and 'gi' is the grade-point carried by the letter corresponding to the grade awarded to the student for the course 'si'. CGPA will be rounded off to the second place of decimal and recorded as such.

The CGPA would indicate the cumulative performance of the student from the first semester up to the end of the semester to which it refers.

When a student gets the grade 'F' in any subject during a semester, the SGPA and the CGPA from that semester onwards will be tentatively calculated, taking only 'zero point' for each such 'F' grade. After the 'F' grade(s) has/have been substituted by better grades during a subsequent semester, the SGPA and the CGPA of all the semesters, starting from the earliest semester in which the 'F' grade has been updated, will be recomputed and recorded to take this change of grade into account.

Cumulative grade point average [CGPA] averaged over all the courses is calculated for the award of class.

13. Award of Class

The following Class is awarded to the student on successful completion of the M.Tech Degree. Programme depending upon the CGPA obtained;

Class	CGPA	Based on the aggregate of grades secured from the total Credits.
First Class with Exemplary	≥ 9.5 & < 10.0	
First Class with Distinction	≥ 7.5 & < 9.5	
First Class	≥ 6.5 & < 7.5	
Second Class	≥ 5.5 & < 6.5	

In case of a specific query by students/employers regarding Semester Grade Point Average (SGPA)/ Cumulative Grade Point Average (CGPA) into percentage, the following formulae will be adopted for **notional conversion of SGPA/CGPA** into percentage.

$$\text{SGPA to Percentage} = (\text{SGPA} - 0.5) \times 10$$

$$\text{CGPA to Percentage} = (\text{CGPA} - 0.5) \times 10$$

14. Award of Ranks

Ranks are awarded based on the CGPA secured by the candidates for all the courses from first to final year, provided the candidate has:

- Passed all the courses in first attempt only.
- Not discontinued the programme for any period during the course of study.
- Not been awarded any punishment for being involved in malpractice or indiscipline during the course of study in the Institute.
- In case, more than one student secures same CGPA, then first rank shall be awarded based on:

- Student who secured more number of letter grade “O,” A+” and so on in decrementing order of grades.
- After applying the above clause, if a tie still exists, then all such students shall be awarded the same rank.
- Certificate and medal/award shall be given to such students as an appreciation for their achievement.

15. Transitory Regulations

Candidates who have discontinued or have been detained for want of attendance or who have failed after having undergone the program in earlier regulations or have discontinued and wish to continue the program are eligible for admission into unfinished Semester from the date of commencement of class work with the same or equivalent courses as and when such courses are offered, subject to 4.5 and 2.3 sections. Whereas they continue to be in the academic regulations into which they get readmitted.

16. Multiple Entry / Exit Options

S.No	Academic Level	Qualifications for Entry	Qualifications for Exit	NCrF Level
1.	1 st Year of PG Degree	A candidate completing any 3-Year Bachelor Degree with 5.5 NCrF level	PGD (Post-Graduation Diploma)	6
		A candidate completing any 4-Year Bachelor Degree with 6 NCrF level.		6.5
		A candidate completing any 4-Year Bachelor Degree with Honours/Research with 6 NCrF level.	Master’s Degree	6.5
2.	2 nd Year of PG Degree	A candidate completing any 3-Year Bachelor Degree with 5.5 NCrF level	Master’s Degree	6.5
3.	2 nd Year of PG Degree	A candidate completing any 4-Year Bachelor Degree with 6 NCrF level.		7

17. Withholding of Results

If the candidate has any dues not paid to the institution or if any case of indiscipline or malpractice is pending against him, the result of the candidate shall be withheld and he will not be allowed/ promoted to the next higher Semester. The issue of awarding degree is liable to be withheld in such cases.

18. Supplementary Examinations

- 18.1 At the end of each Semester there will be regular examinations for the current Semester. Those students who could not clear their courses in their previous attempt can appear for the examinations under supplementary category along with the regular students after registering themselves at the examination branch. Supplementary examinations for the all the other Semesters other than the current one will also be conducted at the same time.
- 18.1 A student who could not pass a theory course due to his/her CIE marks being less than or equal 25 can re-take only the mid-term tests for such courses. This provision may be availed in the next semester or when notified by the CoE. Whenever the student passes any such course, he shall no longer be allowed to avail this provision. This process shall be carried out under the purview of the concerned Dean/Head of Department.

19 Recounting

- 19.1. Students can apply for recounting of marks for any number of theory/practical courses.
- 19.2. A candidate shall submit an application for recounting with the prescribed fee within the specified date as per the notification issued by Controller of Examinations.
- 19.3. A candidate shall be awarded corrected grade after the recounting. However, if the candidate secure lesser grade than the awarded grade, the original grade shall be retained.

20 Re-evaluation

- 20.1 Students not satisfied with the grades awarded have the provision to apply for re-evaluation of any number of theory based end semester examinations.
- 20.2 Student needs to apply/submit an application as per the notification issued by CoE.
- 20.3 The application should be submitted within 7 days of publication of results to the Examination Section.
- 20.4 On receiving an application within the stipulated time, the CoE shall arrange for the re-evaluation for the course/s applied.
- 20.5 The evaluation shall be done by an appointed course expert, in the presence of the concerned Head of the Department.
- 20.6 Only if the marks obtained after re-evaluation are higher than the original marks, they shall be updated accordingly, else the original mark shall stay as it is.

21 Declaration of Results

The results shall be declared by the Controller of examinations after approval by the Results Declaration Committee chaired by the Vice Chancellor. Post approval the results shall be made available through various modes to the students

22 General

- 22.1 The academic regulations should be read as a whole for purpose of any interpretation.
- 22.2 Malpractice rules nature and punishments are appended.
- 22.3 Where the words “he”, “him”, “his” occur in the regulations, they also include “she”, “her”, “hers”, respectively.
- 22.4 In case of any doubt or ambiguity in the interpretation of the above rules, the decision of the Vice Chancellor is final.
- 22.5 The University, with the approval of the Academic Council, may change or amend the academic regulations / structure / credits / syllabi at any time and the changes or

amendments shall be made applicable to all the students on rolls with effect from the dates notified by the University.

- 22.6 In rare individual cases of deserving students, if the Vice chancellor feels that by giving some assistance/provision leads to the betterment in life for such students, he may put up to the Executive Council for further advice/suggestion/approval.

Rules for Disciplinary Action for Malpractices / Improper Conduct in Examinations

	Nature of Malpractices/Improper conduct	Punishment
	<i>If the candidate:</i>	
1. (a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers, blue tooth or any other form of material concerned with or related to the course of the examination (theory or practical) in which he/she is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the course of the examination)	Expulsion from the examination hall and cancellation of the performance in that course only.
(b)	Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the examination hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that course only of all the candidates involved. In case of an outsider, he/she will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the course of the examination (theory or practical) in which the candidate is appearing.	Expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the courses of that Semester/year. The Hall Ticket of the candidate is to be cancelled.

3.	Impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled from Examination hall. The candidate is also debarred for two consecutive Semesters from class work and all end examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat. The performance of the original candidate, who has been impersonated, shall be cancelled in all the courses of the Examination (including Practicals and project work) already appeared and shall not be allowed to appear for Examinations of the remaining courses of that Semester/year. The candidate is also debarred for two consecutive Semesters from class work and all Semester end Examinations if his involvement is established. Otherwise the candidate is debarred for the next semester from class work and all end Examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat. However, the final decision shall be taken by the Vice Chancellor based on the recommendations of the examination committee. If the imposter is an outsider, he/she will be handed over to the police and a case is registered against him.
4.	Smuggles in the Answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination.	Expulsion from the examination hall and cancellation of performance in that course and all the other courses the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that Semester/year. The candidate is also debarred for two consecutive Semesters from class work and all Semester end examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.

5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that course.
6.	Refuses to obey the orders of the any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in-charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the College campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	In case of students of the college, they shall be expelled from examination halls and cancellation of their performance in that course and all other courses the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the courses of that Semester. If candidate physically assaults the invigilator or/ officer in charge of the examination, then the candidate is also barred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.
7.	Leaves the examination hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of performance in that course and all the other courses the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that Semester/year. The candidate is also debarred for two consecutive Semesters from class work and all Semester end examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.

8.	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that Semester/year. The candidate is also debarred and forfeits the seat.
9.	If student of the college, who is not a candidate for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Student of the colleges expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that Semester/year. The candidate is also debarred and forfeits the seat. Person(s) who do not belong to the College will be handed over to police and, a police case will be registered against them.
10.	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that Semester/year.
11.	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that course and all other courses the candidate has appeared including practical examinations and project work of that Semester examinations depending on the recommendation of the committee.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the Vice Chancellor for further action to award suitable punishment.	

Note: Whenever the performance of a student is cancelled in any course/ courses due to Malpractice, he has to register for the End Examination in those course/courses consequently and has to fulfill all the norms required for award of Degree.