



**MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE, MADANAPALLE
(UGC-AUTONOMOUS)**

Approved by AICTE, New Delhi & Affiliated to JNTUA, Ananthapuramu
Accredited by NBA, Recognized under section 2(f) & 12(B) of the UGC act 1956
World Bank funded Institute, An ISO 9001-2008 Certified Institution
First Recognized Research Centre under JNTUA, Recognized as SIRO by DSIR



CIRCULAR

05/03/2020

IQAC meeting is convened on, 06/03/2020, at 11.30 A.M. in the Board Room, to discuss the following processes to the quality procedures prescribed by the NAAC

1. Teaching & Learning
 - a) Result Analysis of each course and semesters
 - b) Attainment of COs, PSOs, POs.
2. Industry Participation
3. Workshops/ FDPs/Seminars/ Conferences conducted/ Attended
4. Research, Consultancy and quality publications
5. Department Budget.
6. Any other matter with the permission of the chair.


Coordinator (IQAC)
Madanapalle Institute of
Technology & Science
MADANAPALLE - 517325

Copy to:

The Secretary, Madanapalle institute of technology and Science
The Principal
The Heads of Departments
All the members of IQAC


PRINCIPAL
Madanapalle Institute of Technology & Science
PO Box NO 14, Kadiri Road, Angallu
MADANAPALLE 517 325 A P



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MINUTES OF MEETING

Dated: 06/03/2020

IQAC meeting is convened on 06/03/2020 at 11.30 am in the Board Room, Madanapalle Institute of Technology & Science, Madanapalle to discuss the following procedures prescribed by the NAAC:

Agenda:

1. Teaching & Learning
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 - b) Attainment of course outcomes, PSOs, POs.
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4. Research, Consultancy and quality publications
5. Department Budget.
6. Any other matter with the permission of the chair.

Members Present:

1. Dr. C. Yuvaraj, Principal
2. Mrs. M. Prathibha, SAO (GAD)
3. Mr. B. Sreekanth, SAO
(Academics and planning)
4. Mr. G. R. Hemanth Kumar, SAO (Systems)
5. Mr. J. Saravanababu, SPO
6. Mr. G. Venu Madhav, CFO
7. Dr. Prasanna Kumar Duvvi Prof.
8. Dr. Shankarnath V, Sr. Asst. Prof.
9. Dr. Brijesh Kumar Sr. Asst. Prof.
10. Dr. A. V. Pavan, Sr. Asst. Prof
11. Dr. Satrugan Kūmār, Sr. Asst. Prof.
12. Dr. Brijesh Kumar Singh, Asso. Prof.
13. Dr. K. Saravanan, Sr. Asst. Prof.
14. Dr. Siva Shankar, Asst. Prof.
15. Dr. A. Manimaran, Asst. Prof.
16. Sri. D. Venugopal Chowdary,
(Management Representative)
17. Mr. T. Ananda Krishna, (Alumni)
18. Mr. Manjunath, (Industrialist)
19. Mr. T. G. Ravi Kumar (Local Society)
20. Dr. R. Varadarajan, Assoc. Prof.
21. Dr. Suprava Chakraborty Assoc. Prof.
22. Dr. Sumit Verma Sr. Asst. Prof.
23. Mr. Madhukrishna
24. Mr. R.S. Shaikshavali Malik

Chairperson

Member

Member

Member

Member

Member

Member

Member

Member

Member

Member

Member

Member

Member

Member

Member

Member

Member

Member

IQAC Coordinator

IQAC Coordinator

IQAC Coordinator

IQAC Document Manager

IQAC Document Manager

Minutes of IQAC review meeting conducted on 06/03/2020 at 11.30 am at the Board Room. Dr. R. Varadarajan, IQAC coordinator extended a welcome to all the members present and requested Dr. C. Yuvaraj, Principal to chair the meeting.

Observations/Suggestions/ Action taken:

1. Teaching & Learning

- Departments have maintained proper documents and are in order.
- The principal congratulated the NPTEL coordinators for achieving over 90% pass percentage in NPTEL courses and securing first position by the institute in the country for second time sequence. He encouraged all the faculty members to keep up the good work.
- It was found that teaching learning related documents are being maintained properly in all the department
 - a) **Result analysis of each course and semesters**
 - Results of all UG/PG programmes were discussed and the principal commended the fact that the institute has achieved over 90% pass percentage.
 - Principal suggested the departments to identify the slow learners and plan for remedial classes.
 - b) **Attainment of course outcomes, POs and PSOs**
 - The attainment levels in most of the courses were found to be satisfactory, in few courses where attainment levels are not met, Principal suggested the HODs to discuss in the Program Assessment Committee for further action.

2. Industry participation

- It has been observed, in most of the departments at least two guest lectures were arranged by the industry expert.
- In most of the departments, industrial visits have been arranged for the students
- The number of students registering for industrial training has improved

3. Workshops/FDPs/Seminars/Conferences conducted/attended

- Good number of workshops have been conducted for non-teaching staff to enhance their skills.

4. Research, Consultancy and quality publications

- The principal congratulated the faculty members for good number of publications and encouraged them to continue the same.
- The number of consultancy projects received by the institute has improved and the principal encouraged the faculty members to involve more in consultancy work

5. Department Budget

- Budget utilization satisfactory in all departments. Departments to review the utilization from time to time.

IQAC meeting concluded with a formal vote of thanks proposed by the coordinator.

Coordinator (IQAC)


Coordinator
Madanapalle Institute of
Technology & Science
MADANAPALLE - 517325


PRINCIPAL
Principal
Madanapalle Institute of Technology & Science
PO Box NO. 14, Kadim Road, Angallu
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Dated: 09.12.2019

CIRCULAR

IQAC meeting is convened on 10th December, 2019, at 10.30 A.M. in the Board Room, to discuss the following processes to the quality procedures prescribed by the NAAC:

Agenda

1. Teaching & Learning
 - a. Result Analysis of each course and semesters
 - b. Attainment of COs, PSOs, POs.
2. Industry Participation
3. Workshops/ FDPs/Seminars/Conferences conducted/Attended
4. Research, Consultancy and quality publications
5. Department Budget.
6. Any other matter with the permission of the chair.


Coordinator (IQAC) **IQAC Co-ordinator**
Madanapalle Institute of
Technology & Science
MADANAPALLE - 517325.


Principal

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MINUTES OF MEETING

Dated: 10/12/2019

IQAC meeting is convened on 10/12/2019 at 10.30 AM in the Board Room, Madanapalle Institute of Technology & Science, Madanapalle to discuss the following procedures prescribed by the NAAC:

Agenda:

1. Teaching & Learning
 - a) Result Analysis of each course and semesters
 - b) Attainment of course outcomes, PSOs, POs.
2. Industry Participation
3. Workshops/ FDPs/Seminars/ Conferences conducted/attended
4. Research, Consultancy and quality publications
5. Department Budget.
6. Any other matter with the permission of the chair.

Members Present:

1. Dr. C. Yuvaraj, Principal
2. Mrs. M. Prathibha, SAO (GAD)
3. Mr. B. Sreekanth, SAO
(Academics and planning)
4. Mr. G. R. Hemanth Kumar, SAO (Administrative officer System)
5. Mr. J. Saravanababu, SPO
6. Mr. G. Venu Madhav, CFO
7. Dr. P. Kirana Kumar, Sr. Asst. Prof.
8. Dr. Dipankar Roy, Professor
9. Dr. Brijesh Kumar, Sr. Asst. Prof.
10. Dr. A. V. Pavan, Asst. Prof
11. Dr. Satrugan Kumar, Sr. Asst. Prof.
12. Dr. Brijesh Kumar Singh, Asso. Prof.
13. Dr. K. Saravanan, Sr. Asst. Prof.
14. Dr. M. Ramprasath, Sr. Asst. Prof.
15. Dr. Siva Shankar, Asst. Prof.
16. Dr. A. Manimaran, Asst. Prof.
17. Sri. D. Venugopal Chowdary,
(Management Representative)
18. Mr. T. Ananda Krishna, (Alumni)
19. Mr. Manjunath, (Industrialist)

Chairperson 


Member 

Member 

Member 


Member 

Member

Member 

Member 

Member 

Member 

Member 

Member 

Member 

Member 






Member 

Member

Member 

Member 

20. Mr. T. G. Ravi Kumar (Local Society)
21. Dr. R. Varadarajan, Assoc. Prof.
22. Dr. Suprava Chakraborty Assoc. Prof.
23. Dr. Sumit Verma Sr. Asst. Prof.
24. Mr. Madhukrishna
25. Mr. R.S. Shaikshavali Malik

Member 
 IQAC Coordinator 
 IQAC Coordinator 
 IQAC Document Manager 
 IQAC Document Manager 

Dr. R. Varadarajan, IQAC coordinator extended a welcome to all the members present and requested Dr. C. Yuvaraj, Principal to chair the meeting. Principal stated that the institute will strictly adhere to the IQAC norms.

Observations/Suggestions/ Action taken:

1. Teaching & Learning

- Faculty members are encouraged in leveraging the ICT to enhance the quality of teaching.
- The committee reviewed OBE followed by all the departments.
- It was suggested to Impart pedagogy training to faculty.
- All the departments have maintained documents of teaching in prescribed formats
- New faculty needs to be trained to follow the procedures of IQAC.
- It was observed that students were guided by the department NPTEL coordinators regarding effective use of NPTEL courses. The number of registered candidates for the NPTEL courses have increased to 3669 for the period July-Dec 2019.

a) Result analysis of each course and semesters

- Results of the previous semesters have been found to be satisfactory. Respective departments to take necessary action to improve the result

b) Attainment of COs, PSOs, POs.

- In most of the courses of all the programs attainment level found to be satisfactory, in a few courses where attainment levels are not met, Principal suggested the HODs to discuss in the Program Assessment Committee for further action.
- The attainment of POs for the programme MBA 2017-19 Batch is as follows:

Department	PO Attainment (%)							
	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8
Management Studies	83	84	83	83	83	82	83	83

- The attainment of POs for the programme MCA 2016-19 Batch is as follows:

Department	PO Attainment (%)											
	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	PO11	PO12
MCA	86.38	85.75	86.1	87.39	85.72	85.9	85.7	87	88	87.62	85.38	89.78

6. Miscellaneous

- Principal suggested all the HODs to actively support reassessment processes of NAAC.
- Faculty meetings are to be held regularly to keep the faculty updated about developments of IQAC.
- Academic audit report for the academic year 2018-19 was tabled.
- The principal advised to conduct the administrative audit for the previous academic year and to table the same on next meeting.

IQAC meeting concluded with a formal vote of thanks proposed by the coordinator.


IQAC Coordinator

IQAC Co-ordinator
Madanapalle Ins.
Technology & Science
MADANAPALLE- 517325.



Principal

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Dated: 02.09.2019

CIRCULAR

IQAC meeting is convened on 4th September, 2019, at 10.30 A.M. in the Board Room, to discuss the following processes to the quality procedures prescribed by the NAAC

Agenda:

1. Teaching & Learning
 - a) Result Analysis of each course and semesters
 - b) Attainment of course outcomes, PSOs, POs.
2. Industry Participation
3. Workshops/ FDPs/Seminars/ Conferences conducted/attended
4. Research, Consultancy and quality publications
5. Department Budget.
6. Any other matter with the permission of the chair.

Coordinator (IQAC)

**IQAC Co-ordinator
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Principal

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MINUTES OF MEETING

Dated: 04/09/2019

IQAC meeting is convened on 04/09/2019 at 10.30 am in the Board Room, Madanapalle Institute of Technology & Science, Madanapalle to discuss the following procedures prescribed by the NAAC:

Agenda:

1. Teaching & Learning
 - a) Result Analysis of each course and semesters
 - b) Attainment of course outcomes, PSOs, POs.
2. Industry Participation
3. Workshops/ FDPs/Seminars/ Conferences conducted/attended
4. Research, Consultancy and quality publications
5. Department Budget.
6. Any other matter with the permission of the chair.

Members Present:

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2. Mrs. M. Prathibha, SAO (GAD)
3. Mr. B. Sreekanth, SAO
(Academics and planning)
4. Mr. G. R. Hemanth Kumar, SAO (Administrative
officer System)
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7. Dr. P. Kirana Kumar, Sr. Asst. Prof.
8. Dr. Dipankar Roy, Professor
9. Dr. Brijesh Kumar Singh Sr. Asst. Prof.
10. Mr. Sumit Verma, Asst. Prof.
11. Dr. A. V. Pavan Kumar, Sr. Asst. Prof.
12. Dr. Satrugan Kumar, Sr. Asst. Prof.
13. Dr. Brijesh Kumar Singh, Associate Professor
14. Dr. K. Saravanan, Sr. Asst. Prof.
15. Dr. M. Ramprasath, Sr. Asst. Prof.
16. Dr. Siva Shankar, Asst. Prof.
17. Dr. A. Manimaran, Asst. Prof.
18. Sri. D. Venugopal Chowdary,
(Management Representative)
19. Mr. S. Anajaneyulu, (Alumni)
20. Mr. Manjunath, (Industrialist)
21. Mr. T. G. Ravi Kumar (Local Society)
22. Dr. R. Varadarajan, Assoc. Prof.
23. Ms. P. Jyoti

Chairperson

Member

Member

Member

Member

Member

Member

Member

Member

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Member

Member

IQAC Coordinator

IQAC Document Manager

Dr. R. Varadarajan, IQAC coordinator extended a welcome to all the members present and requested Dr. C. Yuvaraj, Principal to chair the meeting.

Observations/Suggestions/ Action taken:

1. Teaching & Learning

- The principal congratulated the NPTEL coordinator for securing AAA rating with 32 numbers of gold out of 3112 registrations. The pass percentage in NPTEL for the period Jan to June 2019 was 86%.
- The principal advised the NPTEL coordinators to submit a detailed report on losing our all India number 1 position along with action plan to improve the position.
- Attempts are to be made to give application/societal/industry oriented problems as projects.
- Mentors are advised to maintain the mentor-mentee relationship and update report on IMS regularly.
- The principal suggested the HoDs to introduce new open electives in line with the changing needs of industry.

a) Result analysis of each course and semester

Pass percentage of UG are as follows:

Sem-II	74.60%
Sem-IV	75.08%
Sem-VI	77.72%
Sem-VIII	94.60%

The principal instructed the HoDs to analysis the 2nd semester result and submit a report along with action plan to improve the results.

b) Attainment of course outcomes, COs, POs and PSOs

- Faculty members were instructed to keep in mind the mapping of COs and POs while preparing the lesson plan.
- Program Assessment Committee should check the attainment levels at the end of every semester.

2. Industry participation

- 42 numbers of guest lectures by Industry experts have been conducted during the academic year 2018-19
- Number of students participating in industrial training have increased.
- 12 number of industry visits have been organized during the academic year 2018-19
- Industry experts are actively involved in BoS meetings for improvement of syllabi.
- The principal has advised to establish more number of industry linkages to improve the placement percentage and quality.

3. Workshops/FDPs/Seminars/Conferences conducted/attended

- The principal advised the department to submit plans to conduct more number of FDPs.
- 9 number of workshops/FDPs, 23 number seminars/conferences have been arranged by the Institute during the academic year 2018-19 to enhance the teaching learning as well as research capabilities.
- Good number of workshops have been arranged for the non-teaching staff to enhance their skill
- Suggested the faculty members to attend the workshops/conferences outside the institute (specifically those conducted by premier institutes such as IITS, NITs and IIMs) to update the knowledge.

4. Research, Consultancy and quality publications

- Principal informed about the seed money for research.
- More number of research proposals have been submitted by the faculty members to different funding agencies for fund.
- Sanctioned research projects have increased.
- The principal congratulated the Civil Engineering department for tremendous work in consultancy projects and encouraged the other departments to emulate.
- During the period 1st June 2019-31st Aug, 2019, 56 numbers of publications by various department. The principal congratulated the faculty members for good number of publication in short span of three months and encouraged to continue the same.

5. Department Budget

- Suggested to utilize the budget for the current academic year (2019-2020) and plan the budget for the academic year 2020-2021.

6. Miscellaneous

- Strategic quality assurance plan/ report for the academic year 2019-20 was tabled.

IQAC meeting concluded with a formal vote of thanks proposed by the coordinator.


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IQAC Co-ordinator
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