



**MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE, MADANAPALLE**  
**(UGC-AUTONOMOUS)**

Approved by AICTE, New Delhi & Affiliated to JNTUA, Ananthapuramu  
Accredited by NBA, Recognized under section 2(f) & 12(B) of the UGC act 1956  
World Bank funded Institute, An ISO 9001-2008 Certified Institution  
First Recognized Research Centre under JNTUA, Recognized as SIRO by DSIR




CIRCULAR

25/10/2021

IQAC meeting is scheduled on, 28/10/2021, at 11.00 A.M in the Board Room, to discuss the following agenda related to quality procedures as prescribed by the NAAC.

1. Teaching & Learning Process
2. Industry Institute Interaction
3. Workshops, FDPs, Seminars, Conferences Conducted /Attended
4. Research, Consultancy and Publications
5. Preparation for NBA Accreditation of UG/PG programs
6. Any other matter with the permission of the chair

  
Coordinator (IQAC)




  
Principal

Copy to:

The Secretary, Madanapalle institute of technology and Science  
The Principal  
The Heads of Departments  
All the members of IQAC



23. Mr. Manjunath, Industrialist  
24. Mr. Murali, Assistant Professor, ECE  
25. Mr. N. Prabhu, Assistant Professor, EEE

Member   
IQAC Document Manager   
IQAC Document Manager 

The IQAC Coordinator Dr. P. Ramanathan extended a warm welcome to all the members present and requested the chairperson Dr. C. Yuvaraj, Principal to address the gathering for discussing the agenda points.

**The following minutes are noted:**

**1. Teaching & Learning Process**

- The IQAC coordinator advised the members to instruct the students as well as all the faculty members to take up Swayam NPTEL MOOCs certification courses to improve their skills.
- Principal appreciated the IQAC/PAARC team members for their efforts and hard work provided during the time of NAAC Peer Team revisit.
- Principal and IQAC coordinator decided to schedule the Academic and Administrative Audit. It was tentatively planned in the month of November 2021. This will help to monitor the quality aspects of all Academic/Extra-curricular/Co-curricular activities of each department/ cell.

**2. Industry Institute Interaction**

- The principal instructed the placement officer Mr. SGH. Gowda to explore and arrange more virtual internships for students in premier research institutes and industries.
- Dr. P. Ramanathan advised the department level IQAC coordinators to instruct their departments to motivate the students to take up industry-oriented projects during their final year project work for enhancing skills essential for industrial environment

**3. Workshops / FDPs / Webinars / Conferences conducted / attended**

- The IQAC co-coordinators requested the departments to conduct FDPs/Webinars and other events on cutting edge technologies. They also requested the faculty members to participate in various workshops /FDPs / webinars and other online events. The concerned department in charges should properly document all the activities.



- The principal requested the departments to submit proposals for organizing the AICTE ATAL FDPs.


#### 4. Research, Consultancy and Publications

- The principal congratulated the various department faculty members those who published articles in reputed SCI & Scopus journals and encouraged them to continue the same.
- Also, principal instructed the members to motivate the faculty members to apply for various research funded projects and also file the patents.
- Principal instructed R & D cell to release incentives for Paper Publications/ Funded Projects / Consultancy Work done Academic Year 2020 -2021.

#### 5. Preparation for upcoming NBA

- The IQAC co-coordinators requested all the department level IQAC coordinators to conduct an inspection on all P and I files, in order to facilitate the upcoming NBA accreditation.
- The principal requested the departments to put their utmost effort for upcoming NBA similar to NAAC Accreditation. He also requested the departments to prepare compliance report for eligible UG programs and SAR for PG programs.

IQAC meeting was concluded with a formal vote of thanks proposed by the IQAC coordinator.

  
Coordinator (IQAC)

  
Principal

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**CIRCULAR**

07/02/2022

IQAC meeting is scheduled on, 11/02/2022, at 3.00 P.M in the Board Room, to discuss the following agenda points pertaining to the quality procedures prescribed by NAAC.

1. Teaching & Learning Process
  - i) Faculty Induction Program
  - ii) APSCHS – Microsoft Online Certification
2. Industry Institute Interaction
3. International Internships
4. Research, Consultancy and Publications
5. Placement Activities
6. Preparation for upcoming ISO Surveillance Audit /NBA Accreditation
7. Any other matter with the permission of the Chair

  
Coordinator (IQAC)

  
Principal

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**MINUTES OF MEETING**

Dated: 11/02/2022

IQAC meeting is convened on 11/02/2022 at 3.00 PM in the Board Room, Madanapalle Institute Technology & Science, Madanapalle to discuss the following agenda.

1. Teaching & Learning Process
  - iii) Faculty Induction Program
  - iv) APSCHE – Microsoft Online Certification
2. Industry Institute Interaction
3. International Internships
4. Research, Consultancy and Publications
5. Placement Activities
6. Preparation for upcoming ISO Surveillance Audit /NBA Accreditation
7. Any other matter with the permission of the Chair

**Members Present**

1. Dr. C. Yuvaraj, Principal
2. Dr. P. Ramanathan, Vice Principal-Academics
3. Dr. S. Baskaran, Associate Professor
4. Dr. S. Padma, Assistant Professor
5. Dr. Sremmant Basu, Dean-Admin, International Relations
6. Mrs. M. Prathibha, SAO (GAD)
7. Mr. G. R. Hemanth Kumar, SAO (Systems)
8. Mr. SGH. Gowda, Sr. Manager, Placements
9. Mr. Anil Kumar, Chief Finance Officer
10. Dr. G. Harinath Gowd, Controller of Examinations
11. Dr. Ankit Saxena, Sr. Assistant Professor, ME
12. Dr. Biraja Prasad Mishra, Sr. Assistant Professor, CE
13. Mr. K. S. Rajesh, Assistant Professor, EEE
14. Dr. Satrugan Kumar, Professor, ECE
15. Dr. D. J. Ashpin Pabi, Assistant Professor, CSE
16. Dr. Sreenu Telu, Assistant Professor, MBA
17. Dr. C. Sivaraj, Assistant Professor, MCA
18. Dr. K. Lakshmi Devi, Assistant Professor, BSH
19. Mr. D. Venugopal Chowdary
20. Mr. T. G. Ravi Kumar, Local Society

Chairperson   
Coordinator   
Co-Coordinator   
Co-Coordinator   
Member   
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21. Ms. A. Siri Chandana, Student  
22. Mr. S. Anjanyalu, Alumni  
23. Mr. Manjunath, Industrialist  
24. Mr. N. Prabhu, Assistant Professor, EEE  
25. Mr. Murali.P, Assistant Professor, ECE

Member *Mr cot. Siri*  
Member *Arj*  
Member *Manu*  
IQAC Document Manager *PDS*  
IQAC Document Manager *prafel*

The IQAC Coordinator Dr. P. Ramanathan extended a heart-felt welcome to all the members present and requested the chairperson Dr. C. Yuvaraj, Principal to take over the proceedings related to the agenda points:

**The following minutes are noted:**

**1. Teaching & Learning Process**

- Discussion on the Academic and Administrative audit held during 19.11.2021 to 20.11.2021 was done. Based on the audit report the necessary corrective actions were incorporated.
- The IQAC coordinator advised the members to instruct the students as well as all the faculty members to enroll for Swayam NPTEL courses which would enable them to enhance their knowledge and skills.
- The Principal instructed IQAC team to conduct Faculty Induction Program for the newly joined faculty in the month of March 2022.
- Principal also informed that APSCHE is providing Microsoft Online Certification for various courses. He requested the team to encourage faculty members and students to register for these courses and get certified.

**2. Industry Interaction**

- Dr. Ram Krishna Associate Dean, IIIC, delivered the details of MoU's in the pipeline. An MoU was signed on 27.01.2002 with "Pusan National University", Korea with respect to exchange of faculty members / students / academic and research materials.
- Principal appreciated Dr. Ram Krishna Associate Dean, IIIC and his team for signing of the MoU's with SIBAR, NDS, Eco. Motors, Skill Academy, McKinley & Rice, Goodwin Motors, New Monster (Zuno Incorporation), Ethnus Consultancy Services.

### **3. International Internships**

- The IQAC coordinator informed the members that a batch of 78 students have undergone Virtual International Internship from September 2021 to January 2022 in Asia University, Taiwan.
- He also conveyed that another batch comprising of 74 students from various Departments will be undergoing Virtual International Internship in Asia University, Taiwan from August 2022 onwards.
- The Principal appreciated the entire team for their continuous hard work and efforts.

### **4. Research, Consultancy and Publications**

- The Principal congratulated the various department faculty members who published research papers in reputed journals and appreciated their efforts towards the same.
- Also, he instructed the department IQAC coordinators to motivate the faculty members to apply for various research funding proposals especially towards CRG and SRG project schemes.
- The IQAC coordinator informed that the institute is planning to organize an awareness program on Intellectual Property Rights in the month of April 2022. He also requested all faculty members to utilize this opportunity gain knowledge on IPR.

### **5. Placement Activities**

- The Principal appreciated the placement team for their training activities provided to the students and achieving better placements for 2022 passing out batch.
- IQAC coordinator appreciated the placement team for organizing the Motivational Speech on "Life is All Positive" by Deek Parassini Founder of Life Is All Positive - LIAP, Abu Dhabi in the month of December' 2021. He also conveyed that special programs like this will be helpful to motivate our students in the right direction.

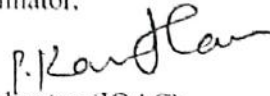
### **6. Preparation for upcoming ISO/NBA**

- The IQAC co-coordinators requested all the department level IQAC coordinators to inspect all P and I files, for upcoming NBA accreditation.



- An ISO audit is planned in the month of July '2022. In this regard, the readiness of the documents need to be ensured by the department level coordinators.

IQAC meeting was concluded with a formal vote of thanks proposed by the IQAC coordinator.

  
Coordinator (IQAC)

  
Principal

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CIRCULAR

16/06/2022

IQAC meeting is scheduled on 20/06/2022, at 11.00M in the Board Room, to discuss the following procedures related to the quality procedures as prescribed by the NBA/NAAC,

1. Welcome remarks by the Principal
2. Status of AICTE 360 feedback – Departmental Coordinators
3. Planning of Internal audit visits done by IQAC
4. Briefing of NBA/ISO Accreditation and Assessment Process by PAARC and IQAC Team
5. Preparation for upcoming NBA Peer Team Visit
6. AQAR submission
7. Any other matter with the permission of the chair

  
Coordinator(IQAC)

  
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**MINUTES OF MEETING**

Dated: 20/06/2022

IQAC meeting is convened on 20/06/2022 at 11.00 AM in the Board Room, Madanapalle Institute Technology & Science, Madanapalle to discuss the following agenda points.

1. Welcome remarks by the Principal
2. Status of AICTE 360 feedback – Departmental Coordinators)
3. Planning of Internal audit visits done by IQAC
4. Briefing of NBA/ISO Accreditation and Assessment Process by PAARC and IQAC Team
5. Preparation for upcoming NBA Peer Team Visit
6. AQAR submission
7. Any other matter with the permission of the chair

**Members Present**

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14. Dr. Satrugan Kumar, Professor, ECE
15. Dr. D. J. AshpinPabi, Assistant Professor, CSE
16. Dr. S. Shyam Sundar, Assistant Professor, MBA
17. Dr. V Srinivasan, Assistant Professor, MCA
18. Mr. Saktheeswar.V.B, Assistant Professor, BSH

Chairperson

Coordinator

Co-Coordinator

Co-Coordinator

Member

Member

Member

Member

Member

Member

Member

Member

Member

Member

Member

Member

Member

Member

Member





IQAC meeting was concluded with a formal vote of thanks proposed by the IQAC coordinator.



Coordinator (IQAC)

  
Principal

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The Principal

The Heads of Department

All the members of IQAC