



MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE

(UGC - AUTONOMOUS)

Approved by AICTE, New Delhi and Affiliated to JNTUA, Anantapuramu

www.mits.ac.in www.mits.edu

FACULTY AUDIT FORMAT

ACADEMIC YEAR ()

Date:

Name of the faculty:

Designation:

Department:

Courses Handled:

- 1.
- 2.
- 3.

S. No	Items	Available (Yes / No)	Comments
1.	Course Syllabus		

Signature of the Auditor

Signature of the In-charge

Signature of Principal



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2.	Lesson Plan		
3.	Timetable		
4.	Attendance (Log Books)		
5.	Lecture Materials		
6.	Question Bank		
7.	Assignment Questions and Solutions		
8.	Mid Term Test Question Papers with Answer Key		

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9.	Slow Learners (Remedial Classes)					
10.	Guidance offered to Advanced Learners					
11.	Continuous Internal Assessment	Course Title	<20	20-25	25-30	>30
12.	End Semester Examinations	Course Title	Pass Percentage		Remarks	
13.	Mentoring	Number of Students	Frequency of Interaction		Remarks	

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14.	Personal File				
15.	Event Organized (FDP's / Seminars / Webinars / Workshops / Conferences / Symposiums)				
16.	Event Attended (FDP's / Seminars / Webinars / Workshops / Conferences / Symposiums)				
17.	MOOCS Certifications (Swayam NPTEL)				
18.	Publications (SCI / Scopus / UGC Approved Journals)	SCI Indexed	Scopus Indexed	UGC Approved	Total Publications
19.	Book / Book Chapters				

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20..	Consultancy Work		
21.	Funded Research Projects		
22.	Patents		
23.	Memberships in Professional Bodies		
24.	Awards / Recognitions		
25.	Resource Person		

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26.	Reviewer in Reputed National / International Journals		
27.	Question Paper Setter / Evaluators in other Institutions		
28.	Any other Information		

Suggestions for Improvement:

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Signature of Principal