



**MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE
(UCG-AUTONOMOUS)**

Affiliated to JNTUA, Ananthapuramu & Approved by AICTE, New Delhi
Recognized Research Center, Accredited by NBA, NAAC for CSE, ECE, EEE, ME & MBA
World Bank Funded Institute, Recognized by UGC under the sections 2(f) and 12(B) of the UGC act 1956
Recognized as Scientific & Industrial Research Organization by DSIR of DST
Department of Electronics & Communication Engineering



Date:2/3/2021

Department of Electronics & Communication Engineering

Circular

The Faculty meeting for deciding the course coordinator for Theory and Lab for IV year II sem (AY 2020-21) will be held on 3/3/2021 at 4.00PM (Online mode). Dr. S. Rajasekaran Professor & Head of ECE department will preside over the meeting followed by Academic coordinator Dr. Sathesh K. All Faculty Members are requested to attend the meeting.

Agenda:

Following agendas have to discuss in the meeting.

- Finalizing the course coordinator for Theory Subjects
- Finalizing the Lab Coordinators for laboratory subjects
- Discussion on course completion till now
- Action plan to complete the syllabus in time
- Discussion on CO-PO mapping for current semester subjects
- Preparation of course file.

Members:

1. Dr. S. Rajasekaran (HOD, ECE)
2. Dr Sathesh K (Academic Coordinator, ECE)
3. Dr. Ranjan Kumar Mahapatra (IV year coordinator)
4. All the faculty members handling IV year Subjects and Labs.


Dr. S. Rajasekaran

Professor & Head

Department of ECE

Head of the Department
Electronics & Communication Engineering
Madanapalle Institute of Technology & Science
Anaparthi, MADANAPALLE - 517 002

Copy to:

1. HOD, ECE
2. Academic Coordinator, ECE
3. All The faculty Members





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Minutes of Course Coordinator (IV-II) Meeting

Date : 03/03/2021
Time : 4.00-4.30 PM Venue: Online
Attendees :

1. Dr. S. Rajasekaran
2. Dr Sathesh K
3. Dr. Ranjan Kumar Mahapatra
4. ECE Subject coordinators (Theory and Lab-IV year II Semester)

The meeting started at 4.00 PM at the decided venue. Dr K. Sathesh started the meeting with greetings and discussed the agenda of the meeting. IV year Coordinator, Dr Ranjan Kumar Mahapatra continued to the meeting and the following has been discussed.

S.No	Matter discussed	Status and Decision
1	Finalization of Theory Subject CO-PO	All the coordinators have prepared the CO-PO for the respective subjects. The mapping was reviewed by Academic Coordinator and HOD-ECE and minor modifications were done.
2	Finalization of Lab Experiments	Minimum number of Lab Experiments to be conducted is discussed. All the faculties are advised to try to complete the hardware experiments as soon as possible in view of COVID-19 increasing cases.
3	Finalization of Project Coordinator	Finalized (Dr. Indrasen Singh)

Faculties Attended Meeting:

Dr. S. Rajasekaran
Dr K Sathesh
Dr. Ranjan Kumar Mahapatra
Dr. Thamizharasan.
Dr. Sumit Gupta
Dr. Indrasen Singh

Ranjan Kumar Mahapatra
Dr. Ranjan Kumar Mahapatra
Associate Professor
IV Year Coordinator

K. Sathesh
Dr.K.SATHESH
Associate Professor,
Academic Coordinator,
Department of ECE

S. Rajasekaran
Dr S Rajasekaran
Professor and Head
Dept. of ECE

Head of the Department
Electronics & Communication Engineering
Madanapalle Institute of Technology & Science
Angallu, MADANAPALLE
Chittoor (Dist.) A.P.

Copy to:

1. Academic Coordinator
2. ECE Office
3. All faculties



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Annexure -1

Coordinator		Subject
Dr. Thamizharasan. S	:	IOT Networks
Dr. Sumit Gupta	:	Satellite Communication
Dr. Indrasen Singh	:	Project Work