



MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE

(UGC-AUTONOMOUS INSTITUTION)

Affiliated to JNTUA, Ananthapuramu & Approved by AICTE, New Delhi
NAAC Accredited with A+ Grade, NIRF India Rankings 2024 - Band: 201-300 (Engg.)
NBA Accredited - B.Tech. (CIVIL, CSE, CST, ECE, EEE, MECH), MBA & MCA



Date: 07/08/2024

Circular

The faculty meeting for deciding the course coordinator for Theory and Lab for II year I semester (AY 2024-25) will be held on 07/08/2024 at 4.45 PM in Room No EB 217. Dr. S. Rajasekaran Professor & Head of ECE department will preside over the meeting. All Faculty Members who are handling II year I semester subjects are requested to attend the meeting.

Agenda:

Following agendas have to discuss in the meeting.

- Finalization of Theory Subject CO-PO
- Finalization of Lab Experiments
- Finalization of Course Coordinator

Members:

1. Dr. S. Rajasekaran (HOD, ECE)
2. Dr. Janmoni Borah (Academic Coordinator, ECE)
3. Dr. Mohit Kumar Singh (II Year Coordinator, ECE)
4. All the faculty members handling II year I semester subjects and labs.


Dr. S. Rajasekaran

Professor & Head

Department of ECE

Head of the Department
Electronics & Communication Engineering
Madanapalle Institute of Technology & Science
Angallu, MADANAPALLE - 517 325
Chittoor (Dist.) A.P

Copy to:

1. HOD, ECE
2. Academic Coordinator, ECE
3. All The Faculty Members



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Minutes of Course Coordinator Meeting

Date : 12/08/2024
Time : 12.30 PM - 01:00 PM
Attendees :

1. Dr. S. Rajasekaran
2. Dr. Janmoni Borah
3. Dr. Mohit Kumar Singh
4. Faculty members teaching 2nd year subjects

The meeting started at 12.30 PM in the Room No EB 214. HOD, ECE started the meeting with greetings and discussed the agenda of the meeting. II-Year Coordinator, Dr. Mohit Kumar Singh continued to the meeting and the following has been discussed.

S.No	Matter discussed	Status and Decision
1	Finalization of Course Coordinator	Coordinators are finalized discussing with the faculties.
2	Finalization of Lab Experiments	The Lab Experiments to be conducted are finalized.
3	Finalization of Theory Subject CO-PO	CO-PO mapping will be completed for the respective subjects.

Faculties Attended Meeting:

Dr. S. Rajasekaran

Dr. Janmoni Borah

Dr. Rakesh Nath Tiwari

Dr. C. Kumar

Dr. G. Reddy Hemantha

Dr. Devashish

Dr. Suman Saurav

Dr. Arifa Ahmed

Dr. Vivek Jain

Dr. R. Kiran Kumar

Mr. G. Subbarao

Mr. G. Mahammed Rafi

Mr. T. Manivannan

Mr. Arjun Chakravarthi Pogaku

Mr. R. Arivarasu

Mr. Chandramouli Joshi

Mr. G. Charan Kumar

Mr. B. Subbarayudu

Ms. T. Shanthi

Dr. Mohit Kumar Singh

Assistant Professor,
II Year Coordinator,
Department of ECE.

Dr. Janmoni Borah
Assistant Professor,
Academic Coordinator,
Department of ECE.

Dr. S. Rajasekaran
Professor and Head,
Department of ECE.

Head of the Department
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Copy to:

1. Academic Coordinator
2. ECE Office
3. All faculties



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Date: 12/08/2024


Course Coordinator Committee (CCC)

The Course Coordinator Committee has been formed for monitoring the attainment of Course Outcomes and Program Outcomes. The CCC consists of HOD, Year wise Coordinator and Course coordinators of the department, who periodically monitor the departmental activities and evaluate different parameters.

Composition and approval of Course Coordinator Committee (AY 2024-25)

Following members are nominated and approved for constitution of Course Coordinator Committee

S.NO	Name	Designation	Position	Function
1	Dr. S. Rajasekaran	Professor	Chairman	HOD
2	Dr. Mohit Kumar Singh	Assistant Professor	Member-Secretary	II Year Coordinator
3	Dr. Janmoni Borah	Assistant Professor	Member	Academic Coordinator
4	Mr. R. Arivarasu	Assistant Professor	Member	Course Coordinator (Signals, Systems and Stochastic Processes)
5	Dr. G. Reddy Hemantha	Assistant Professor	Member	Course Coordinator (Electronic Devices and Circuits)
6	Mr. G. Subbarao	Assistant Professor	Member	Course Coordinator (Digital Circuits Design)
7	Mr. G. Mahammed Rafi & Ms. T. Shanthy	Assistant Professor	Member	Course Coordinator (Digital Circuits & Signal Simulation Lab)
8	Dr. Vivek Jain & Mr. G. Charan Kumar	Assistant Professor	Member	Course Coordinator (Electronic Devices and Circuits Lab)


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Roles and responsibilities of the CCC:

1. Interacts with Course Instructors and other committee coordinators
2. Monitors and reviews the progress of the course file & CO-PO attainment.
3. Periodically conducts the class committee meeting to know about student's grievances and report it to HoD to take remedial actions.
4. Monitors the blooms level of question paper and assignments.
5. Monitors the result analysis for mid exam and arranging remedial classes.
6. At the end of semester, Course Coordinator will accumulate the course files.
7. Measuring the extent of adherence to planned activities and calendar of events.
8. Track status and report of work assigned to individual & bring out in notice to PAC.

II Year Coordinator

Academic Coordinator

HOD/ECE

Head of the Department
Electronics & Communication Engineering
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Chittoor (Dist.) A.P

Copy to

- The Academic Coordinator
- Program Assessment Committee
- Department File



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Department of Electronics & Communication Engineering



II Year I Sem Theory Subjects Coordinators				
Subject	Subject code	Faculty Name	Sec	Course Coordinator
Signals, Systems and Stochastic Processes	(23ECE102)	Dr. C. Kumar	A	Mr. R. Arivarasu
		Dr. Arifa Ahmed	B	
		Dr. Devashish	C	
		Mr. Arjun Chakravarthi Pogaku	D	
		Mr. R. Arivarasu	E	
Electronic Devices and Circuits	(23ECE103)	Dr. G. Reddy Hemantha	A	Dr. G. Reddy Hemantha
		Dr. Vivek Jain	B	
		Mr. G. Mahammed Rafi	C	
		Mr. R. Arivarasu	D	
		Mr. G. Charan Kumar	E	
Digital Circuits Design	(23ECE104)	Mr. G. Subbarao	A	Mr. G. Subbarao
		Dr. R. Kiran Kumar	B	
		Mr. T. Manivannan	C	
		Mr. Chandramouli Joshi	D	
		Mr. G. Mahammed Rafi	E	
LAB Coordinators				
Digital Circuits & Signal Simulation Lab		1. Dr. Ravindraiah 2. Dr. C. Kumar 3. Dr. R. Kiran Kumar 4. Mr. G. Subbarao 5. Ms. T. Shanthi 6. Mr. T. Manivannan 7. Mr. Arjun Chakravarthi Pogaku 8. Mr. R. Arivarasu 9. Mr. G. Mahammed Rafi 10. Mr. V. S. Prasanth 11. Mr. V. Nagaraja		1. Mr. G. Mahammed Rafi 2. Ms. T. Shanthi
Electronic Devices and Circuits Lab		1. Dr. G. Reddy Hemantha 2. Dr. Rakesh Nath Tiwari 2. Dr. Suman Saurav 3. Dr. Vivek Jain 4. Dr. Devashish 5. Dr. Mohit Kumar Singh		1. Dr. Vivek Jain 2. Mr. G. Charan Kumar

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	6. Dr. E. Aravindraj 7. Mr. B. Subbarayudu 8. Mr. H. Shree Kumar 9. Mr. V. S. Prasanth 10. Mr. Chandramouli Joshi 11. Mr. G. Charan Kumar 12. Mr. Vamsi Krisna	
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II Year Coordinator



Academic Coordinator



HOD, ECED

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