MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE

(UGC-AUTONOMOUS INSTITUTION)

Affiliated to JNTUA, Ananthapuramu & Approved by AICTE, New Delhi

NAAC Accredited with A+ Grade, NIRF India Rankings 2022 - Band: 251-300 (Engg.)

NBA Accredited - B.Tech. (CIVIL, CSE, ECE, EEE, MECH), MBA & MCA

Department of Computer Applications

Date: 23-09-2024

Composition and approval of Departmental Advisory Board

Department Advisory Board (DAB) has been formed to monitor the progress of the program. The committee develops and recommends new or revised goals and objectives of the program. The DAB consists of HOD and faculty members of the department to evaluate the performance of program, review/monitor/assess a specific program.

The following members are nominated and approved for constitution of Department Advisory Board

S.No.	Name of Faculty Members	Position
1.	**Dr. N. Naveen Kumar** Professor & HoD, Dept. of Computer Applications, MITS.	Chairman
2.	**Dr. C. Sivaraj** Associate Professor, Dept. of Computer Applications, MITS.	Internal Member
3.	**Dr. R. Maruthamuthu** Assistant Professor, Dept. of Computer Applications, MITS.	Internal Member
4.	**Dr. R. Kalpana** Professor, Dept. of Computer Science & Engineering, MITS.	Internal Member
5.	**Mrs. Kalpana Nandagopal** Team Lead, CTS Chennai	Industry Expert

Roles and responsibilities of the DAB

1. Monitors attainment of COs, POs and PEOs.
2. DAB evaluates programme effectiveness and process necessary changes.
3. Preparation of periodic reports, records on program activities, progress and status reports.

HOD/MCA

Principal

Copy to
- The Principal
- Vice Principal Academics
- Departmental Advisory Board
- Department File

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Department of Computer Applications

Date: 25/09/2024

<u>Circular</u>

It is hereby informed to all members of the Department Advisory Board (DAB) of Computer Applications department will be held on **28/09/2024, Saturday at** 11.00 A.M in KKB102 for addressing and reviewing the assessment method for attainment of Course Outcomes (CO), Program Outcome (PO) and Program Educational Outcome (PEO) and other related activities. All the members of the DAB are kindly requested to attend the same.

Agenda:

1. Assessment of previous results and analysis of Course Outcomes (CO), Program Outcome (PO) and Program Educational Outcome (PEO) of 2023-24 AY.
2. Discussion on attainment target revision and assessment methods to achieve attainment level.
3. Discussion on department vision, mission and PEOs.
4. Discussion on R24 I-year course curriculum.
5. Any other point with permission from chairperson.

HOD/MCA

Copy to:

All members of DAB

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Department of Computer Applications

Date: 28/09/2024

Minutes of Department Advisory Board Meeting held on 28/09/2024.

The Department Advisory Board meeting was held on **28/09/2024** at 11:00 AM in HoD Chamber for addressing and reviewing the assessment method for the attainment of Course Outcomes (CO), Program Outcomes (PO) and Program Educational Outcomes (PEO).

Agenda:
1. Assessment of previous results and analysis of Course Outcomes (CO), Program Outcome (PO) and Program Educational Outcome (PEO) of 2023-24 AY.
2. Discussion on attainment target revision and assessment methods to achieve attainment level.
3. Discussion on department vision, mission and PEOs.
4. Discussion on R24 I-year course curriculum.
5. Any other point with permission from chairperson.

Members Present:

S. No	Name of the members		Signature
1.	**Dr. N. Naveen Kumar** Professor & HoD, Dept. of Computer Applications, MITS.	Chairman	
2.	**Dr. C. Sivaraj** Associate Professor, Dept. of Computer Applications, MITS.	Internal Member	
3.	**Dr. R. Maruthamuthu** Assistant Professor, Dept. of Computer Applications, MITS.	Internal Member	
4.	**Dr. R. Kalpana** Professor, Dept. of Computer Science & Engineering, MITS.	Internal Member	
5.	**Mrs. Kalpana Nandagopal** Team Lead, CTS Chennai	Industry Expert	online

HoD, welcomed the members of the committee who had assembled for reviewing the assessment method of Course Outcomes (CO), Program Outcomes (PO) and Program Educational Outcomes (PEO) for the department of computer applications.

The following points were discussed during the meeting and the minutes were recorded as below:

1. PEOs and POs attainment of the 2023-24 batch and previous batches should be taken as reference for the planning & conducting of class and curriculum content.
2. More importance on project work and encouraging students to do interdisciplinary projects.
3. Encouraging the students to undergo a real time project for acquiring industry exposure.
4. Discussed department vision, mission and PEOs and no chances recommended.
5. Committee members have discussed and decided to retain the PO statements (8 POs) as per the guidelines given by NBA.
6. Discussed R24 I-year courses for curriculum improvement.
7. Execution of academic calendar for the department is reviewed.
8. Members reviewed stakeholder's feedback for the academic year 2023-24 and recommended preparing the action taken report for continuous improvements.
9. The committee suggested monitoring continuous improvement in Placement Activities.

HOD/MCA

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