Department of Computer Applications

Date: 12-09-2023

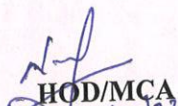### Composition and approval of Departmental Advisory Board

Department Advisory Board (DAB) has been formed to monitor the progress of the program. The committee develops and recommends new or revised goals and objectives of the program. The DAB consists of HOD and faculty members of the department to evaluate the performance of program, review/monitor/assess a specific program.

The following members are nominated and approved for constitution of Department Advisory Board

S.No.	Name of Faculty Members	Position
1.	**Dr. N. Naveen Kumar** Associate Professor & HoD, Dept. of Computer Applications, MITS.	Chairman
2.	**Dr. C.Sivaraj** Assistant Professor, Dept. of Computer Applications, MITS.	Internal Member
3.	**Dr. R. Maruthamuthu** Assistant Professor, Dept. of Computer Applications, MITS.	Internal Member
4.	**Dr. R. Kalpana** Professor & HoD, Dept. of Computer Science & Engineering, MITS.	Internal Member
5.	**Dr. Shishira** Founder,J & Q Spiders, Bangalore.	Industry Expert

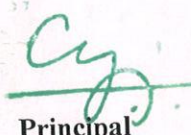### Roles and responsibilities of the DAB

1. Monitors attainment of COs, POs and PEOs.
2. DAB evaluates programme effectiveness and process necessary changes.
3. Preparation of periodic reports, records on program activities, progress and status reports.

HOD/MCA
Head of the Department
Master of Computer Applications
Madanapalle Institute of Technology & Science
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Principal
Principal
Madanapalle Institute of
Technology & Science
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- Departmental Advisory Board
- Department File
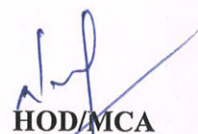
Department of Computer Applications

Date: 14/09/2023

Circular

It is hereby informed to all members of the Department Advisory Board (DAB) of Computer Applications department will be held on **19/09/2023** at 11.00 A.M in HoD Chamber for addressing and reviewing the assessment method for attainment of Course Outcomes (CO), Program Outcome (PO) and Program Educational Outcome (PEO) and other related activities. All the members of the DAB are kindly requested to attend the same.

Agenda:

1. Assessment of previous results and analysis of Course Outcomes (CO), Program Outcome (PO) and Program Educational Outcome (PEO) of 2022-23 AY.
2. Discussion on attainment target revision and assessment methods to achieve attainment level.
3. Discussion on department vision, mission and PEOs.
4. Discussion on R22 II-year course curriculum.
5. Any other point with permission from chairperson.

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Master of Computer Applications
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Copy to:

All members of DAB

Department of Computer Applications

Date: 19/09/2023

Minutes of Department Advisory Board Meeting held on 19/09/2023.

The Department Advisory Board meeting was held on **19/09/2023** at 11:00 AM in HoD Chamber for addressing and reviewing the assessment method for the attainment of Course Outcomes (CO), Program Outcomes (PO) and Program Educational Outcomes (PEO).

Agenda:
1. Assessment of previous results and analysis of Course Outcomes (CO), Program Outcome (PO) and Program Educational Outcome (PEO) of 2022-23 AY.
2. Discussion on attainment target revision and assessment methods to achieve attainment level.
3. Discussion on department vision, mission and PEOs.
4. Discussion on R22 II-year course curriculum.
5. Any other point with permission from chairperson.

Members Present:

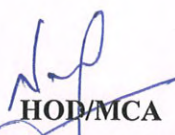| S. No	Name of the members		Signature
1.	**Dr. N. Naveen Kumar** Associate Professor & HoD, Dept. of Computer Applications, MITS.	Chairman	
2.	**Dr. C.Sivaraj** Assistant Professor, Dept. of Computer Applications, MITS.	Internal Member	
3.	**Dr. R. Maruthamuthu** Assistant Professor, Dept. of Computer Applications, MITS.	Internal Member	
4.	**Dr. R. Kalpana** Professor & HoD, Dept. of Computer Science & Engineering, MITS.	Internal Member	
5.	**Dr. Shishira** Founder, J & Q Spiders, Bangalore.	Industry Expert	Online

HoD, welcomed the members of the committee who had assembled for reviewing the assessment method of Course Outcomes (CO), Program Outcomes (PO) and Program Educational Outcomes (PEO) for the department of computer applications.

The following points were discussed during the meeting and the minutes were recorded as below:

1. PEOs and POs attainment of the 2020-22 batch and previous batches should be taken as reference for the planning & conducting of class and curriculum content.
2. Introducing summer internships and practical oriented learning from the industry.
3. More importance on project work and encouraging students to do interdisciplinary projects.
4. Encouraging the students to undergo a real time project for acquiring industry exposure.
5. Discussed department vision, mission and PEOs.
6. Committee members have discussed and decided to retain the PO statements as per the guidelines given by NBA.
7. Discussed R22 I-year courses for curriculum improvement.
8. Discussed about the addition of skill-oriented courses in R22 curriculum can be introduced in I Year I and II semesters to meet industry requirements in the view of placements.
9. Execution of academic calendar for the department is reviewed.
10. Members reviewed stakeholder's feedback for the academic year 2022-23 and recommended preparing the action taken report for continuous improvements.
11. The committee suggested monitoring continuous improvement in Placement Activities.

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