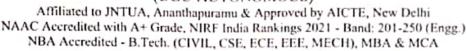


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Department of Electronics & Communication Engineering

Date:30/12/2022

#### Circular

The faculty meeting for deciding the course coordinator for Theory and Lab for IV-year II sem. (AY 2022-23) will be held on 30/12/2022 at 4:30 PM in Room No EB 217. Dr. S. Rajasekaran Professor & Head of ECE department will preside over the meeting. All Faculty Members who are handling IV-year II Sem subjects are requested to attend the meeting

#### Agenda:

Following agendas have to discuss in the meeting.

- Finalization of Theory Subject CO-PO
- Finalization of Lab Experiments
- Finalization of Course Coordinator

#### Members:

1. Dr. S. Rajasekaran (HOD, ECE)

2. Dr. K. Sathesh (Academic Coordinator, ECE)

3. Dr. Abhinav Adarsh (IV-year coordinator)

4. All the faculty members handling IV-year Subjects and Labs.

Dr. S. Rajasekaran Professor & Head Department of ECE

Head of the Department
Electronics & Communication Engineering
Madanapolle Institute of Technology & Scient Angallu, MADANAPALLE - 517 325
Chittoor (Dist.) A.P.

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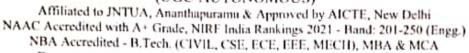
1. HOD, ECE

2. Academic Coordinator, ECE

3. All The faculty Members



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Department of Electronics & Communication Engineering

#### Minutes of Course Coordinator Meeting

Date

30/12/2022

Time

4:30 - 5 pm

Attendies

1. Dr. Abhinav Adarsh

Dr. S. Rajasekaran

3. Dr. K. Sathesh

Faculty Members teaching 4th year 2th Sem subjects

The meeting started at 4.30PM in the Room No EB 214, HOD, ECE started the meeting with greetings and discussed the agenda of the meeting. IV-year Coordinator, Dr. Abhinav Adarsh continued to the meeting and the following has been discussed.

S.No	Matter discussed	Status and Decision		
1	Finalization of Course Coordinator	Coordinators are finalized discussing with the faculties.		
2	Finalization of Lab Experiments	The Lab Experiments to be conducted are finalized.		
3	Finalization of Theory Subject CO-PO	CO-PO mapping will be completed for the respective subjects.		

Faculties Attended Meeting:

Dr. S. Rajasekaran -

Dr. K. Sathesh

Dr. Satrughan Kumar

Dr. Abhinav Adarsh

Dr. Chandramauleshwar Roy

Dr. Soumya Ranjan

Dr. Prashant Upadhyay

Merry Mary

Dr. Abhinay Adarsh Assistant Professor IV Year Coordinator

Dr. K. Sathesh Associate Professor. Academic Coordinator. Department of ECE,

Dr S Rajasekaran Professor and Head Dept. of ECE

Head of the Department Electronics & Communication Busineering Madanapake Institute of Technology & Science Angallu, MADANAPALLE - 517 325 Chittoor (Dist.) A.P.

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Academic Coordinator



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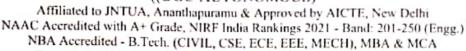
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- 3. All faculties



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Department of Electronics & Communication Engineering

Date:30/12/2022

#### Course Coordinator Committee (CCC)

The Course Coordinator Committee has been formed for monitoring the attainment of Course Outcomes and Program Outcomes. The CCC consists of HOD, Year wise Coordinator and Course coordinator of the department, who periodically monitor the departmental activities and evaluate different parameters.

Composition and approval of Course Coordinator Committee (AY 2022-23)

Following members are nominated and approved for constitution of Course Coordinator Committee.

S.N O	Name	Designation	Position	Function
1	Dr. S. Rajasekaran	Professor	Chairman	HOD
2	Dr. Abhinay Adarsh	Assistant Professor	Member- Secretary	IV Year Coordinator
3	Dr. K. Sathesh	Associate Professor	Member	Academic Coordinator
4	Dr. Prasant Upadhyay	Professor	Member	Course Coordinator (Wireless Sensor Network

#### Roles and responsibilities of the CCC:

- 1. Interacts with Course Instructors and other committee coordinators
- 2. Monitors and reviews the progress of the course file& CO-PO attainment.
- Periodically conducts the class committee meeting to know about student's grievances and report it to HoD to take remedial actions.
- Monitors the blooms level of question paper and assignments.
- 5. Monitors the result analysis for mid exam and arranging remedial classes.
- 6. At the end of semester, Course Coordinator will accumulate the course files.
- 7. Measuring the extent of adherence to planned activities and calendar of events.
- 8. Track status and report of work assigned to individual & bring out in notice to PAC.

IN Year Coordinator

Which Vaporth

Academic Coordinator

Copy to

The Academic Coordinator

Program Assessment Committee

Department File

Head of the Department
Electronics & Communitation Engineering
Madanapalle Institute of Technology & Science
Angallu, MADANAPALLE - 517 325
Chittoor (Dist.) A.P

## MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE, MADANAPALLE (UGC-AUTONOMOUS)

# Electronics & Communication Engineering - AY: 2022 - 23, Year-IV, Semester - II SUBJECT TEACHERS AND COORDINATORS

Subject Code-Subject Name	DE-Section	Staff In Charge	COORDINATORS
	DE-V1-Sec-	Dr. K. Sathesh	
	DE-VI-Sec- B	Dr. Chandramauleshwar Roy	
18ECE421- Wireless	DE-VI-Sec-	Dr. Satrughan Kumar	mar Dr. Prashant Upadhyay
Sensor Networks	DE-VI-Sec- D	Dr. Prashant Upadhyay	
	DE-VI-Sec- E	Dr. S. Rajasekaran	
	DE-VI-Sec- F	Dr. Soumya Ranjan Mahapatro	

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4th Year Coordinator

Academic Coordinator

Head of the Bepartment
Electronics & Communication Engineering
Madanapalle Institute of Technology & Science
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Chittoor (Dist.) A.P.

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NBA Accredited - B.Tech. (CIVIL, CSE, ECE, EEE, MECH), MBA & MCA Department of Electronics & Communication Engineering

Date:13/02/2023

#### Circular

The Faculty meeting for IV year II Sem (AY 2022-23) will be held on 13/02/2022 at 4.00 PM in the ECE Department (EB 217). Dr. S. Rajasekaran, Professor & Head of ECE department will preside over the meeting. All Faculty Members who are handling IV year II Sem subjects are requested to attend the meeting

#### Agenda:

Following agendas have to discuss in the meeting.

- Course Completion details
- Mid-I Question Set and Question bank preparation
- Assignment of Bloom Level
- Discussion regarding Assignment-I
- Course Material for students

#### Members:

Dr. S. Rajasekaran (HOD, ECE)

2. Dr. K. Sathesh (Academic Coordinator, ECE)

Dr. Abhinav Adarsh (IV-year coordinator)

4. All the faculty members handling IV-year Subjects.

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Madana Department of ECE 517 325

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- HOD, ECE
- Academic Coordinator, ECE
- 3. All The faculty Members



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Department of Electronics & Communication Engineering

#### Minutes of Meeting for Mid-1 Exam

Date

13/02/2023

Time

4:00 - 4:30 pm

Attendies

1. Dr. Abhinay Adarsh

2. Dr. S. Rajasekaran

3. Dr. K. Sathesh

4. Faculty Members teaching 4th year subjects

The meeting started at 4.00 PM in the Room No EB 217. HOD, ECE started the meeting with greetings and discussed the agenda of the meeting. IV-year Coordinator, Dr. Abhinav Adarsh continued to the meeting and the following has been discussed.

S.No	Matter discussed	Status and Decision
1	Course Completion details	Two units should be completed for each subjects.
2	Mid-I Question Set and Question bank preparation	Two sets of Question set should be submitted to exam cell and a question bank for each unit should be shared with the students on Moodle.
3	Assignment of Bloom Level	Each Assignment contains atleast 5 questions & should be as per Bloom level.
4	Discussion regarding Assignment-I	Before Mid-1, Assignment-1 should be submitted by the students and also discuss the solutions in the class.
5	Course Material for students	Course Material of atleast first two units should be shared with students on Moodle.

Faculties Attended Meeting:

Dr. S. Rajasekaran

Dr. K. Sathesh

Dr. Abhinav Adarsh

Dr. Satrughan Kumar

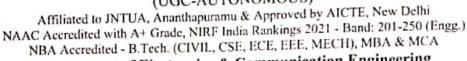
Dr. Chandramauleshwar Roy

Dr. Satrughan Kumar

Dr. Prashant Upadhyay



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Department of Electronics & Communication Engineering

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Dr. Abhinav Adarsh Assistant Professor IV-Year Coordinator Dr. K. Sathesh Associate Professor, Academic Coordinator, Department of ECE, Dr. S Rajasekaran Professor and Head Dept. of ECE

Head of the Department
Electronics & Communitation Engineering
Madanapalle Institute of Technology & Science
Angallu, MADANAPALLE - 517 325
Chittoor (Dist.) A.P.

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Department of Electronics & Communication Engineering

Date:21/04/2023

#### Circular

The faculty meeting for IV-year II Sem (AY 2022-23) will be held on 21/04/2023 at 4.00 PM in the ECE Department (EB 215). Dr. S. Rajasekaran, Professor & Head of ECE department will preside over the meeting. All Faculty Members who are handling IV-year II Sem subjects are requested to attend the meeting

#### Agenda:

Following agendas have to discuss in the meeting.

- Course Completion details
- Mid-II Question Set and Question bank preparation
- Assignment of Bloom Level
- Discussion regarding Assignment-II
- Course Material for students

#### Members:

1. Dr. S. Rajasekaran (HOD, ECE)

2. Dr. K. Sathesh (Academic Coordinator, ECE)

3. Dr. Abhinav Adarsh (IV-year coordinator)

4. All the faculty members handling IV-year Subjects.

Dr. S. Rajasekaran

Professor & Head

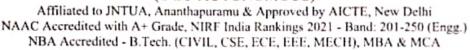
Department of ECE

Head of the Department
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Chittoor (Dist.) A.P.

- HOD, ECE
- Academic Coordinator, ECE
- All The faculty Members



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Department of Electronics & Communication Engineering

#### Minutes of Meeting for Mid-2 Exam

Date

21/04/2023

Time

4:00 - 4:30 pm

Attendies

1. Dr. Abhinav Adarsh

2. Dr. S. Rajasekaran

3. Dr. K. Sathesh

4. Faculty Members teaching 4th year subjects

The meeting started at 4.00 PM in the Room No EB 215. HOD, ECE started the meeting with greetings and discussed the agenda of the meeting. IV-year Coordinator, Dr. Abhinav Adarsh continued to the meeting and the following has been discussed.

S.No	Matter discussed	Status and Decision
1,	Course Completion details	All the syllabus should be completed for each subjects.
2	Mid-II Question Set and Question bank preparation	Two sets of Question set should be submitted to exam cell and a question bank for each unit should be shared with the students on Moodle.
3	Assignment of Bloom Level	Each Assignment contains atleast 5 questions & should be as per Bloom level.
4	Discussion regarding Assignment-2	Before Mid-2, two Assignments should be submitted by the students and also discuss the solutions in the class.
5	Course Material for students	Unit wise Course Material (Unit-1 to Unit -5) should be shared with students on Moodle.

Faculties Attended Meeting:

Dr. S. Rajasekaran

Dr. K. Sathesh

Dr. Satrughan Kumar

Dr. Abhinav Adarsh

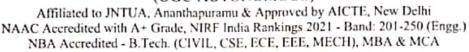
Dr. Chandramauleshwar Roy

Dr. Soumya Ranjan

Dr. Prashant Upadhyay



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Department of Electronics & Communication Engineering

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Dr. Abhinav Adarsh Assistant Professor IV Year Coordinator Dr. K. Sathesh Associate Professor, Academic Coordinator, Department of ECE, Dr. S Rajasekaran
Professor and Head
Dept. of ECE

Dept. of ECE Head of the Department Electronics & Communitation Engineering Madanapalle Institute of Technology & Science Angallu, MADANAPALLE - 517 325 Chittoor (Dist.) A.P.

- 1. Academic Coordinator
- 2. ECE Office
- All faculties