

MINUTES OF MEETING

Date: 16.11.25

A meeting to review, approve and plan the implementation of the **Institutional Development Plan (IDP)** prepared in accordance with UGC Guidelines, was held on **15th November 2025 at 11:00 AM** with **Dr.C.Yuvaraj , Vice Chancellor(I/c)** as Chair in the Board Room.

Agenda:

1. Welcome and opening remarks by the Chairperson.
2. Presentation of the draft Institutional Development Plan (IDP) covering Basic Information,
3. Strategic Formulation, Vision, Mission, SWOC Analysis, Strategic Objectives and Goals.
4. Review of Governance and Financial Enablers.
5. Review of Academic Enablers.
6. Review of Research and Intellectual Property (IPR) Enablers.
7. Review of Human Resources and Supportive–Facilitative Enablers.
8. Review of Networking and Collaboration Enablers.
9. Review of Physical and Digital Enablers.
10. Discussion and approval of the Strategic Objectives, quantitative targets and Action Plans
11. Constitution/ratification of the IDP Steering Committee for oversight of implementation.
12. Finalization of implementation timelines, departmental responsibilities and periodic review mechanism.
13. Any other item with the permission of the Chair

Members Present:

S.No	Name of the Members	Role
1.	Dr. C. Yuvaraj	Vice Chancellor (I/c) & Chairperson
2.	Dr. P. Ramanathan	Principal, MITS
3.	Dr. Chandra Prakash Gupta	Dean – School of Computing
4.	Dr. Sremmant Basu,	Dean – Administration, International Relations & UGC Affairs
5.	Dr. Dipankar Roy	Dean – School of Engineering
6.	Dr. C. Kamal Basha	Vice Principal (Administration)
7.	Dr. K. Sathesh	IQAC Coordinator
8.	Dr. P. Sivaiah	Associate Dean – R&D
9.	Dr. V. Sai Kumar	Controller of Examinations
10.	Dr. Althaf Ali	Head – IT Services
11.	Dr. D. Pradeep Kumar	Registrar (I/c) & Member Secretary

Proceedings:

Agenda item No. 1: Welcome and Opening Remarks

Dr.C.Yuvaraj, Vice Chancellor (I/c) & Chairperson welcomed all members and outlined the purpose of the meeting to formally review, approve and initiate implementation of the Institutional Development Plan (IDP).

Agenda item No. 2: Presentation of the Draft IDP 2025–35

Dr.D.Pradeepkumar, Registrar (I/c) presented the salient features of the draft IDP, including the University's Social and Academic Mission, Basic Principles, University Profile and SWOC Analysis, Vision and Mission, and the Main Goals and Objectives proposed to be achieved during the plan period. Members noted that the document had been structured under key Enablers Governance, Financial, Academic, Research & Intellectual Property, Human Resources, Supportive–Facilitative, Networking & Collaboration, Physical & Digital as prescribed under UGC guidelines.

Agenda item No. 3: Review of Governance and Financial Enablers

Governance Enablers, covering the constitution and functioning of the BoG, Quality Assurance mechanisms, Financial Autonomy, Leadership, Vision-Mission-Roadmap for the University, IT-based Management Information Systems, Risk Management Analysis, University Advisory Boards, and Student Feedback systems are reviewed in meeting. Financial Enablers, including Financial Policies, Action Plans and Budgets, diversification of revenue sources, liaison with GoI ministries/agencies for external grants and funding, the IRG scheme in each department, the Financial/Investment Committee, and adequacy of staff providing financial services are also reviewed in meeting.

Agenda item No. 4: Review of Academic Enablers

Academic Enablers, including courses aligned to professional/future requirements, industry-updated curricula embedded with employability and skill-enhancement components and emerging technologies, the **Centre for Curricular & Life Skills Development (CCLSD)**, Faculty and non-Teaching staff development through the **Centre for Faculty Development (CFD)**, session-wise teaching plans, learning material, question banks, assignments and assessments, pedagogy and other learning activities, earn-while-learn flexibility, multidisciplinary opportunities, avenues to develop research and innovative thinking skills, and international exposure for students.

Agenda item No. 5: Review of Research and Intellectual Property (IPR) Enablers

Research and Intellectual Property Enablers are reviewed by emphasizing quality research output, deployment of research-oriented and experienced faculty, API-based faculty compensation linked to research performance, targeted and collaborative research, growth in Ph.D. scholars and Ph.D.-qualified faculty, encouragement of book publications, research publications and patents, at least two conferences per college annually, student involvement in research, industry-institution collaboration and consultancy, university incubation centres, the university's own publication press and citation services, targeted patent filings from UG/PG projects, an annual Faculty Ranking system, and a **Chief Technology Officer (CTO)** function for research monetization.



Agenda item No. 6: Review of Human Resources and Supportive–Facilitative Enablers

Human Resources Enablers, covering Student and Learner Enablers, Staff Empowerment Enablers, Faculty and Researcher Enablers, Cross-Functional Enablers, Strategic Funding and Emotional Support Enablers, and Enablers for Pedagogical Innovation are reviewed. Alongside these, the Supportive–Facilitative Enablers were reviewed, including accessibility/proximity, rich communication, role models, institutional core values and vision, stakeholder trust, institutional traditions and legacy, goal-setting for every student, safety and security, openness of information, the institution's ability to deliver on its promises, accountability measures, and mental health support.

Agenda item No. 7: Review of Networking and Collaboration Enablers

Networking and Collaboration Enablers, focusing on strategic collaborations with academic, research and industry partners, strengthening academic and research excellence through joint initiatives, enhancing practical exposure and experiential learning, community engagement and service, professional development and employment linkages, ensuring quality and credibility of partnerships and promoting innovation and entrepreneurship through external collaboration are reviewed.

Agenda item No. 8: Review of Physical and Digital Enablers

Physical Enablers, including development of a smart, green and sustainable campus, commute infrastructure, the administrative block, library/digital resource centre, lecture complex and tutorial rooms, examination branch, faculty/staff facilities, meeting and office rooms, laboratories and research centres, computer centre/multimedia studios, cafeteria, sports facilities, auditorium and conference rooms, hostels, parking, exhibition hall, guest accommodation, commercial shops, health and wellbeing facilities, student recreation facilities, an International Student Centre, an Incubation Centre and Research Park, and infrastructure for vocational education, training and skilling are reviewed.

Digital Enablers were also reviewed covering campus-wide internet and Wi-Fi access, the Institutional website, online messaging for stakeholder groups, course blogs/sites, a Digital library and digital publications, a paperless office and paperless examinations, online evaluation and web-based result announcement, NAD marks-card facility, online admission testing, an integrated Education ERP, plagiarism-detection software, an online digital magazine and student publication, online placement processes, video documentation of courses and colleges with online public dissemination, social-media-based promotion, adoption of emerging technologies (AI, Big Data Analytics, Cloud Computing, Data Science and related domains, VR & AR), a studio for online classes, video-conferencing capability, and an online open publication system.

Agenda item No. 9: Discussion and Approval of Strategic Objectives and Action Plans

Chairperson discussed the Strategic Objectives and the quantitative metrics proposed for monitoring progress under each Enabler. After detailed deliberation, the IDP was unanimously approved by the committee, subject to incorporation of the suggestions recorded during discussion.



MIT S

MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE

(Deemed to be University under section 3 of UGC Act, 1956)

Agenda item No. 10: Constitution of the IDP Steering Committee

To ensure effective monitoring and implementation of the approved IDP, the committee ratified the constitution of the IDP Steering Committee as detailed in Annexure I, comprising the Vice Chancellor (I/c) as Chairman, the Registrar (I/c) as Member Secretary, and Deans, Vice Principal, IQAC Coordinator, Associate Dean-R&D, Controller of Examinations and Head-IT Services as Members.

Agenda item No. 11: Implementation Timelines and Review Mechanism

The committee decided that each Enabler-wise action plan would be assigned a responsible owner and a defined timeline and that the IDP Steering Committee would conduct periodic (half-yearly) review meetings to assess progress against targets and recommend corrective measures where required. Departments and functional units were advised to align their annual plans with the approved IDP.

Agenda item No. 12: Any Other Item

No other item was taken up for discussion.

Resolution:

The committee resolved to (i) approve the Institutional Development Plan (IDP) for MITS DTBU (ii) constitute the IDP Steering Committee for monitoring its implementation and (iii) direct all Schools/Departments to align their operational plans with the approved IDP and report progress to the Steering Committee periodically.

The meeting concluded with a vote of thanks to the Chair and all members for their valuable suggestions and active participation.

Registrar (I/c)

REGISTRAR

Madanapalle Institute of Technology & Science
(Deemed to be University)
MADANAPALLE - 517 325, A.P., India

Annexure I
MITS DTBU – Institutional Development Plan (IDP) Steering Committee

S.No	Name & Designation	Role
1.	Dr. C. Yuvaraj, Vice Chancellor (I/c)	Chairman
2.	Dr. P. Ramanathan, Principal, MITS	Member
3.	Dr. C. Kamal Basha, Vice Principal (Administration)	Member
4.	Dr. Sremmant Basu, Dean – Administration, International Relations & UGC Affairs	Member
5.	Dr. Chandra Prakash Gupta, Dean – School of Computing	Member
6.	Dr. Dipankar Roy, Dean – School of Engineering	Member
7.	Dr. P. Sivaiah, Associate Dean – R&D	Member
8.	Dr. K. Sathesh, IQAC Coordinator	Member
9.	Dr. V. Sai Kumar, Controller of Examinations	Member
10.	Dr. Althaf Ali, Head – IT Services	Member
11.	Dr. D. Pradeep Kumar, Registrar (I/c)	Member Secretary