



**MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE**  
(UGC-AUTONOMOUS INSTITUTION)

Affiliated to JNTUA, Ananthapuramu & Approved by AICTE, New Delhi  
NAAC Accredited with A+ Grade, NIRF India Rankings 2024 - Band: 201-300 (Engg.)  
NBA Accredited - B.Tech. (CIVIL, CSE, ECE, EEE, MECH,CST), MBA & MCA



**Checklist for Documents Maintained by MITS Cells/Committees**

**Grievances and Redressal Committee (GRC)**

**Responsibility** :

**Department** :

**Designation** :

S.no	Details	AY 2021-22	AY 2022-23	AY 2023-24	AY 2024-25
1	Yearwise Consolidated Sheet (From 2021-22 to 2024-25-till date)				
2	Circular				
3	Minutes of Meeting				
4	Grievances and Redressal Committee Action Taken Report				
	Mechanisms for submission of online/offline student's grievances				
	Student Grievance Portal for Online Mode				
	Student Grievance Portal for Offline Mode (Complaint Box).				
5	Timely redressed of the grievances through appropriate committees				
	Action Taken Report				

**Comments:**