



MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE
(UGC-AUTONOMOUS INSTITUTION)

Affiliated to JNTUA, Ananthapuramu & Approved by AICTE, New Delhi
NAAC Accredited with A+ Grade, NIRF India Rankings 2024 - Band: 201-300 (Engg.)
NBA Accredited - B.Tech. (CIVIL, CSE, ECE, EEE, MECH,CST), MBA & MCA



Checklist for Documents Maintained by MITS Cells/Committees

EVENTS ORGANIZED

Name of the Cell / Committee :

Responsibility :

Department :

Designation :

S.no	Details	AY 2021-22	AY 2022-23	AY 2023-24	AY 2024-25
1	Yearwise Consolidated Sheet (From 2021-22 to 2024-25-till date)				
2	Post Event Report				
3	Principal Approval Letter				
4	Circular				
5	Brochure /Invitation/Schedule				
6	Profile of Resource Person				
7	Invitation Letter to Resource Person				
8	Student Enrollment List (Registration)				
9	Participants Attendance List				
10	Invited Talk Handouts				
11	Feedback of Participants				
12	Photos / Geo tagged photo.				
13	Certificates				

Comments: