

**Report on**  
**Guest Lecture**  
**Communication Skills for Career Building**  
**31 March 2023**



**Submitted by: C. Purushotham, Assistant Professor, Department of English & Foreign Languages, MITS.**

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**Department:** English & Foreign Languages, MITS

**Date & Time:** 31- 03 -2023 & 3-00 PM – 5-00 PM

**Resource Person:**

**Dr. Ravichand Mandalapu**

Professor of English

Department of BS & H

Mohanbabu University, Tirupathi.

**Topic:** Communication Skills for Career Building

**Target Audience:** I. B. Tech Students

Number of Students Participated: **700**

**Programme Adviser:** Dr. Athahar Sameena Khan, HOD, Department of English & Foreign Languages, MITS.

**Programme Coordinator:** C. Purushotham, Assistant Professor, Department of English & Foreign Languages, MITS.

English language, in fact, has become a lingua franca in corporate sectors with no boundaries. English Communication Skills are the basic requirements for beginning and accelerating of one's career either in government or private sector. Moreover, besides effective communication skills, one has to inculcate certain add-on skills such as Attitude, Aptitude, Soft Skills and Life Skills and so on. In fact, Aptitude and Communication Skills facilitate employment while Right-attitude, Soft Skills and Life Skills show the ladder pathway to excel in one's career. In addition, the skills set mentioned before can balance the one's personal and professional spheres.